

The Annual Quality Assurance Report (AQAR) of the IQAC

2016-17



Submitted by

ST.CLARET COLLEGE

Jalahalli, Bengaluru-13

To

NAAC

Bengaluru

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2016-17

I. Details of the Institution

1.1 Name of the Institution

St. Claret College

1.2 Address Line 1

MES Ring Road

Address Line 2

Jalahalli

City/Town

Bengaluru

State

Karnataka

Pin Code

560013

Institution e-mail address

claretcollege@gmail.com

Contact Nos.

080-23454755

Name of the Head of the Institution:

Rev. Dr. Sabu George

Tel. No. with STD Code:

080-23454755

Mobile:

+91-8277247242

Name of the IQAC Co-ordinator:

Dr.Harmeet Matharu

Mobile:

+91-9632085608

IQAC e-mail address:

iqacstclaretcollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC (sc)/01/A&A/004/May 05, 2014

1.5 Website address:

www.claretcollege.edu.in

Web-link of the AQAR:

<http://www.claretcollege.edu.in/wp-content/uploads/2018/02/2016-17.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.41	2014	5 years
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR2014-15 submitted to NAAC on 17-12-2015.....
- ii. AQAR.....2015-16 submitted to NAAC on 16-02-2017.....
- iii. AQAR_____ (DD/MM/YYYY)
- iv. AQAR_____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes NO

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce

TEI (Edu) Engineering Health Science Management

1.11 Name of the Affiliating University (for the Colleges)

Bangalore University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and Community representatives	-
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	-
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	05

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Department of Management organized a workshop on Investment Management for the students of III BBA on August 30, 2016. The resource person for the day was Prof. Swamynathan C of GFGC, Malleshwaram, Bengaluru. He briefed about investment management, portfolio management, portfolio strategies and mutual funds.
- Department of B.com (Travel and Tourism) organized a one day workshop on “ Airfare Ticketing and GDS” on September 20, 2016. Three eminent personalities from Airlines Industry namely Mr. A K Govindhan, a retired official of Air India(Reservation and Marketing). Ms. Chitra Srinivas who is currently working as a Terminal Manager at BIAL and Ms. Sandhya Muralidhar, an expert IATA consultant discussed on the topics related to tourism and airline industry.
- Department of Computer Science organized one day State level Faculty Development Workshop “ PRAJNAN-2016” on “ Application of 8085 Microprocessor, and Research prospects in Microcontroller”. The Chief Guest of the day was Dr. Hanumathappa M , Professor and Coordinator, Department of Computer Science and Applications, Bangalore University and the guest of Honour was Dr. S P Algur, Professor and Chairman, Department of Computer Science, Rani Chennamma University, Belgavi. Around 167 participants attended the workshop.
- A one-day National Conference was organized on “Start Up India- Trends, Opportunities and Challenges” on 26th October, 2016. The Chief Guest for the day was Dr. Padmashri Aloysious P. Fernandez. In his speech he spoke about the importance of start-ups and the value of entrepreneurship in developing the economy of the nation. He also highlighted the untapped potential of entrepreneurship in the informal sector and how to create a conducive environment for providing employment. Various other eminent academicians and distinguished members from the industry were the part of the day. Dr. R S Ponmangal, (Professor & HOD) Dr. MGR Educational & Research Institute, Chennai, was the resource person. The panellist for the panel discussion were Mr. B Vedhagiri (Director IIFT), Ms. Y Tripuramba (Secretary ALEAP- Hyderabad), Mr. H R Jayaram (Founder and Promoter Green Path Foundation), and Dr. Jayalakshmi(Asst. Professor, CMR Law School).
- St Claret College organised a seminar to create awareness regarding traffic norms on February 14,2017. Mr. P A Isaac, Deputy Chief Traffic Warden and Division Head, North Traffic Division, Mr. Srinivas Shenoy, Assistant Chief Traffic Warden and Head, Education Team and Mr. Mallikarjun, Traffic Inspector were the resource persons of the day.
- The second edition of the international level conference and students’ paper presentation competition INIT2K17 was held on February 18, 2017. The chief guest of the day was Dr. S.P. Bisen, former Vice Chancellor of Jiwaji University, Gwalior. The keynote speaker was Dr. Muralidhara B, Professor, Department of Computer Science, Bangalore University. Dr. Sateesh S Kannegala, Vice Chairman of Computer Society Of India(CSI) conducted the sessions. There was also a skype session by International motivational speaker, trainer, blogger and consultant Mr. Paulus Veltman. There were 40 different colleges represented by 150 paper presentations and participants. The winners were given cash prizes along with achievement certificates

- A two days' workshop on "Big Data Hadoop" was conducted by St. Claret College on February 20-21, 2017, in association with Radiance, IIT Bombay. The students were exposed to the different OS platforms. 20 students were selected and given an opportunity to attend the finale of the National Level competition in Mumbai.
- Department of computer Science organized a workshop on networking for the III BCA students. Mr. Anoop Pillai, Corporate Trainer, Jetking, Bengaluru was the resource person for the day. He discussed about the importance of networking, advantages and job openings in networking. The session further moved on to the practical session with the simulator called Cisco Packet Tracer wherein the students had a hands-on experience in connecting multiple computers with the Ethernet port using cross over cables, switches and routers.
- The department of languages organized a state level seminar on "Dalit Literature in Kannada and contribution of Women Novelists in Hindi Literature" on February 25, 2017. Dr. C B Honnu Siddharth, Director, Dr. Ambedkar Study Centre, Bangalore University, Dr. K. Krishnaappa, Professor & Coordinator, P G Centre, Govt. Arts College, Ms. Latha Chauhan, Professor, Dr. Ambedkar First Grade College and Dr. Usharani HoD, Department of Hindi, Baldwin College were the resource persons for the day. Dr. Siddharth and Dr. Krishnappa spoke on the marginalisation of Dalits and Dalits literature. Dr. Latha Chauhan threw light on the immense contribution of women writers to Hindi Literature.
- The department of Humanities (English) of St. Claret College conducted a one day state level English Conference for the students of BA&MA (Optional English) on March 15,2017. The context of this conference was "Literature in a Globalised World: Routes and Routes". Dr. Yogananda Rao, Associate professor of English at the Jain University was the chief guest and keynote speaker. The conference was a grand success with around 200 participants from various colleges in and out of Bangalore who participated and presented papers.
- Entrepreneurship Development cell organised an inter- collegiate Entrepreneurial Development Workshop on April 4, 2017. 136 participants from various colleges in and around Bengaluru attended the same. The speaker for the first session Ms. Sonesh Bharadwaj, Freelancer, Bengaluru spoke on "Soft Skills required for a successful entrepreneurial journey" and also "Business plan preparations". The second session was an activity based program on "Why, What and How- Stock Markets" by Mr. Sagar US, Fidelis Academy Bengaluru. The workshop provided an excellent opportunity for the students to enhance their entrepreneurial skills to become successful entrepreneurs in future.

2.14 Significant Activities and contributions made by IQAC

- Systematic annual plan for conducting class tests, assignment, presentations, peer teaching methods, students hand books etc
- Introduction of personality development programs
- Educating and sensitising students on environmental issues
- Educating and sensitising students on Gender Issues. A guest lecture was organised on “ Sexual Harassments and Gender Equality” on August 17, 2016. The resource person for the day was Ms. Kushi Kushalappa.
- Organising literary fests such as Hindi Divas, Kannada Day celebration, literature clubs
- Faculty development programs, State Level Seminars and National seminar
- MOUs with industries and training institutes.
- Apart from the activities and contributions mentioned under 2.13(ii), the IQAC has also contributed to the following activities:
 - a) Two days FDP was organized on June 27-28, 2016 at Christ University, Bangalore. The program aimed at acquainting teachers with the new methods and techniques of teaching. Dr. (Fr) Thomas C Mathew, Vice Chancellor, Christ University, welcomed the teachers and exhorted them to develop strategies to foster Human values in the students and internalize the mission and vision of St. Claret College. Various other topics were discussed like: Academic audit, Professional learning in teaching profession, Education in the changing world, How to become a Brilliant Mentor? Using Technology in classrooms, and On Followership. These sessions helped the teachers to understand the need of the hour to change from traditional classroom settings to technology savvy places.
 - b) The Life Skills and Development Program Sessions for the academic year 2016-17 were conducted on the following days: I Semester on the 2nd and 4th of July 2016, III Semester on the 26th and 27th of August 2016 and II Semester on the 17th of March 2017.
 - c) Add on program on “Advanced Excel was introduced for the final year students of B.Com Department on August 26, 2016.
 - d) Department of Commerce organized an Inter PU College Business Quiz competition “Acumen 16” for various PU College in Bangalore.
- The SCC library conducted library orientation program for all the first year students on July 20, 2016. The students were detailed about the procedure of accession of books. Students were also given demonstration about the use of OPAC software, INFLIBNET and DELNET.
- The department of Languages (Kannada) organized a guest lecture on July 22,2016 on “ Samakalena Samajake Vachana Sahitya Prasthuthke Mathu Sacalugalu”. Dr. Subramanya Swamy, Assoocoate Professor, Maharani Lakshmi Ammani College, Bangalore was the chief guest for the session. He gave an insight on Basavanna, Akka Mahadevi and Allamma Prabhu in light of today’s society.
- Department of Languages (Hindi) conducted a guest lecture on “ Chaatra Jeevan ke Badhalte Aayam aur Sambhavanaye” on July 23, 2016. The lecture was delivered by Dr. Neelima Dubey, HoD, Department of Hindi, New Horizon College, Bengaluru.

- A motivational talk on “ Doante Blood , Save Life” on August 1, 2016. Dr. Sunil V Nayak, Medical Officer, Karnataka Red Cross Blood Bank and Mr. Shiva Shankar, Program Coordinator, Karnataka Red Cross Blood Bank who spoke on the importance of blood donation and also made the students aware of the criteria required for donating blood.
- August 2, 2016: Blood donation Camp was organized by Red Cross society. A team of volunteers led by Dr. Sunil V Nayak. Faculty members and more than hundred students came forward to donate blood and save life.
- August 2, 2016: The Department of Computer Science organized a guest lecture on “ ADO.NET using VB.NET” . Mr. Mohammed Sadiq, Corporate Trainer, Aptech was invited for the session.
- Department of Humanities(English) organised a guest lecture on African Literature on August 3, 2016. Mr. Joseph David, Principal, Surefoot School, Calabar, Nigeria delivered a talk on History of Afro Literature including Customs , Traditions of Afro Lifestyle, and Education.
- International students forum conducted an ice breaking session “ Kalosorisma” for the first year international students on August 2, 2016.
- St. Claret College celebrated “Green Day “on August 4, 2016.
- August 9, 2016: Department of Computer Science organized one-day, State level Faculty Development Workshop “ PRAJNAN-2016” on “Application of 8085 Microprocessor, and Research prospects in Microcontroller”. The Chief Guest of the day was Dr. Hanumathappa M , Professor and Coordinator, Department of Computer Science and Applications, Bangalore University and the guest of Honour was Dr. S P Algur, Professor and Chairman, Department of Computer Science, Rani Chennamma University, Belgavi. Around 167 participants attended the workshop.
- Department of Commerce (Travel and Tourism) organised an expert talk on the overview of travel and airlines industry on August 10,2016. Mr. Sylvester, Managing Director and Founder of Trav Globe spoke about the phenomenal growth of the travel industry and increasing job opportunities in the travel and airline sector.
- Environmental club organised a session on “Environmental Issues & Challenges “on August 11, 2016. The speaker for the day was Mr. Ullash Kumar R K – a researcher, environmentalist, freelancer, film journalist, film maker, writer and a poet.
- Staff and the students celebrated the 70th Independence Day on August 15, 2016 with a great enthusiasm and fervor. The National flag was hoisted by Rev. Dr. Sabu George, the principal. He addressed the gathering and spoke on the importance of nurturing patriotic feelings and being united for the uplift of the nation.
- Women’s Club and Cell for Prevention of Sexual Harassment organised a guest lecture

on “ Sexual Harassment and Gender Equality” on August 17,2016. The resource person of the day was Ms. Kushi Kushalappa. She spoke on various forms of various forms of sexual harassment and created awareness among students about gender based violence, gender discrimination and discussed various preventive measures.

- St Claret College celebrated Library Day on August 18,2016, in memory of Padmashri Dr. S R Ranganatham, Father of Indian Library Science.
- August 27, 2016: The Department of Computer Science organized a guest lecture on “ Advanced Technologies and Employability”. The resource person of the day was Mr. Babu Ebenezer, HR, Wipro Technologies, Bengaluru.
- August 30, 2016: The Department of Commerce organized a guest lecture on “ Sampling & Probability” for II B.Com students. The talk was delivered by Mr. Satish H K, Assistant Professor in Commerce, Govt. R.C. College, Bangalore. He briefed the students about census vs. sampling, types of probability and events, basic concepts with live examples, application of theorems of probability and practical problems.
- September 2016: Computer Science of India (CSI) certified St Claret College as an Educational Institution Member.
- Department of Commerce (Travel and Tourism) celebrated the World Tourism Day with a three day-long programme from September 19, 2016.
- Hindi divas samaroh was celebrated on September 21, 2016. Prof, M. Shanti Kokila, HoD, Dept. of Hindi, in C.B. Bhandari Jain College, V.V Puram was the Chief Guest.
- A guest lecture on “Entrepreneurship was held on October 6, 2016 for the final year students of BBA. The resource person was Ms. Montse Cortazar, a Spanish national and owner of Montse Cortazar Literary Agency and Suasive Consulting and Analytics.
- A guest lecture on “Cross Cultural Communication” on October 6, 2016 for the students of II BBA. The resource person for the day was Ms. Montse Cortazar, a Spanish national and owner of Montse Cortazar Literary Agency and Suasive Consulting and Analytics.
- Department of Commerce organised a guest lecture on “ Tally ERP 9” for first year B.Com students on January 4, 2017. Mr. Manjunath, Trainer, Kayaka Computer Education (P) Ltd, Bengaluru, and the add on program was launched on January 16, 2017.
- A guest lecture on “ Overview of PHP & My SQL” was organised for the students of III BCA on January 4, 2017. Mr. Mohammad Sadiq, Oracle Certified Associate and certified Microsoft Professional from Aptech Computer Education was the resource person for the day.
- A guest lecture on “ An Introduction to Persistence Database(Mongo DB) was organised for the students of I BCA on January 8, 2017. The team from Glisten Technologies Ms. Pratiba Bheemraj, Managing Director, Mr. Bheemraj S Director, Mr. Shashank Gupta, Technical Trainer, were the resource persons of the day.

- A guest lecture on “ The Overview of Selenium Testing” for the students of II BCA was held on January 9, 2017. Mr. Rajesh T, Trainer, Ms. Lalitha, Director and Mr. Vijay Kumar, Marketing Manager from Systems Fomain Pvt Ltd were the resource persons of the day.
- Inter collegiate Business Quiz was organised for the students of Commerce on January 12 & 18th, 2017.
- A talk on the life of Swami Vivekananda was organised for all the students on January 17, 2017. Mr. Tirumala M, Associate Professor, Sindhi College of Commerce spoke on the life, mission , vision and achievements of Swami Vivekananda.
- Department of Commerce organised a guest lecture on “ Banking & Finance” for the second year students on January 19, 2017. Mr. Sai Krishna Vyas Tumuburi gave an expert talk on career guidance and the importance of Diploma In Banking.
- Guest lecture was conducted on “ Literary Devices” for the I,II,III BA students on January 19,2017. Mr. L. Janardhan, Retired Professor of English, Acharaya Institute of Graduate Studies was the resource person.
- Department of Languages (Hindi) conducted a guest lecture on “ Hindi Basha Kyon?” on January 20,2017. The lecture was delivered by Prof. Rekha P. Menon from Jubilee College , Bangalore.
- Mr. Poorna Chandra, alumnus of 2012 batch of BBA, who is currently working as Data Specialist at Lowe’s interacted with the III BBA students on January 21, 2017 and shared with them the importance skills one needs to have when starting their career.
- St Claret College celebrated “ Recipro”, a festival showcasing food, music and various cultures around the world on January 25, 2017.
- The 68th Republic day was celebrated with patriotic fervour and enthusiasm on January 26, 2017. Rev. Dr. Sabu George, Principal, unfurled the national flag and reminded the students to pledge their allegiance to flag and always honour the sacrifices of our martyrs.
- A panel discussion on “ Career Opportunities in Travel and Tourism Industry” was conducted on January 27, 2017. The guest of honour for the day was Prof. Unnikrishnan, a retired officer of Indian Airlines and Prof. Patrick, Director, Patrick’s Academy , Bengaluru.
- Department of Commerce conducted Life Skills Development Program for the students of Government High School, Jalahalli, on January 31, 2017.
- A guest lecture on “Opportunities in the Service Sector” was conducted by Dr. Jayalakshmi N., Assistant Professor, CMR Law School for the II BBA students on January 31, 2017.
- St claret College hosted a third edition of” RESONANCE” , an inter-collegiate Arts festival conducted by the Department of Humanities on February 1, 2017. Ms. Chandana Devraj , popular

cine actress was the chief guest of the day.

- Department of Languages (Kannada) conducted a guest lecture on “ Mahila Sahitya- Sthree Samvedane” on February 1, 2017. The lecture was delivered by Mr. Manjunath, Assistant Professor, Maharani Lakshmi Ammani Women’s College, Malleshwaram, Bengaluru.
- St Claret college organised the annual intra- collegiate sports fest “ Athenia-2017” on February 4, 2017. The fest was formally inaugurated by Mr. Muniraju, Manger , Vijaya Bank.
- The alumni association of St. Claret College organised “ CROSSROADS”, a get- together, for the former student core council members, on February 4, 2017.
- Swatch bhara rally was organised on February 06, 2017 covering the entire neighbourhood.
- Department of management conducted a certified course in soft skills on February 11, 2017.
- Visit to New Ark Mission Orphanage was organised on February 18, 2017.
- St Claret College celebrated MAYURIKA 2017, the annual inter collegiate cultural fest, on February 23, 2017. It had a filmy touch, as Sandalwood actor Mr. Rishi Tejaswi and Director Mr. Simple Suni of upcoming movie Operation Alamelamma and the current Mr. South India, Rocky Anthony, were the chief guests of the day.
- Guest lecture on “ Mind Matters” was conducted for II BBA students on February 27,2017. The resource person of the day was Ms. Shree Prabha, a therapist, coach and behavioural skills trainer to help empower students through addressing core issues that hinder them from progressing in life.
- International women’s day was celebrated at St. Claret College on March 4,2017. The chief guest for the day was Dr. Uma Warriar, Chief Counsellor, Jain University.
- St Claret College organised an inter- collegiate Cricket tournament “ Claret Cup” on March 4, 2017.
- St Claret College organised an inter- collegiate Football, Throw ball & Basket Ball tournament on March 7, 2017. The chief guest, Mr. Aakash Mani, Member of Youth Congress declared the tournament open.
- Department of Commerce organised inter-collegiate common fest “ Cresensia 2017” on March 7, 2017. The chief guest for the day was Dr. Jerome Xavier, Principal, Indian Academy(Autonomous) College.
- THE Parents Teacher Meet for the even semester 2016-17 was held on March 11, 2017. The parents had a common meeting with the principal and Students’ Counsellor followed by a meeting with the respective class mentors.
- Department of Computer Science organised an alumnus talk on March 18, 2017. The speaker for

the day was Mr. Simon Sebastian(Batch 2013-16) . he spoke on the topic “ Recent Technologies that support Software Development”.

- A guest lecture on “Consignment Accounting” was conducted by Dr. Sree Ramappa, Associate Professor, Vivekanada College, Bengaluru for I B.Com Students on March 21, 2017.
- A guest lecture on “ The Principles and Practices of Auditing” was organised for III B.Com students on March 22, 2017. Mr. Sai Krishna Vyas Tumuburi, Chartered Accountant gave an expert talk on the practical applications of Auditing in Corporate sector.
- Mr. Sai Krishna Vyas Tumuburi, Chartered Accountant Delivered a lecture on “ Mergers & Acquisitions” for II B. Com students on March 23, 2017.
- A two days FDP was held for the faculty members on March24-25, 2017. It was conducted by Rev Dr. Sabu George Principal and included interactive sessions on Strategic Planning for Academic Excellence, Followership, Use of of ICT, Skills-Gap Analysis of faculties as well as students, Goals of the college 2020-2025.
- The Alumni Association conducted an outreach programme for orphan kids of Annapurna Anathashrama at Mathikere, Bengaluru. Mr. Martin, President of Alumni Association had taken the initiative in organising the entire event on March 25, 2017.
- Home coming 2017, the annual alumni meet of St. Claret College was held on April 8, 2017.
- Life skill Development program classes were conducted for the first and second year students to develop coping and self-Management skills to lead a healthy and productive life. The sessions for the academic year 2016-17 were conducted on the following days I Semester: July 2&4, 2016, II Semester: March 17, 2017, III Semester: August 26& 27 , 2016.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To conduct National Conference on “START UP INDIA: Trends, Opportunities and Challenges”	Conducted a National level conference on “START UP INDIA: Trends, Opportunities and Challenges”

To Conducted two State Level Conferences (INIT 2K16)	Conducted two State Level Conferences (INIT 2K16 on 26 th February,2016 and Claret Conference on 22 nd March, 2016).
To organize two FDPs before the start of the academic year and at the end of the academic year	FDP was conducted on June 27-28, 2016 at Christ University, Bangalore FDP was conducted on March24-25, 2017 at St. Claret College, Bangalore
To conduct college election to have student representatives in governance, and Thanks giving and Graduation Ceremony	Conducted college elections and the investiture ceremony on 16th July, 2016. Thanks giving day was celebrated on 8th April,2017 Graduation ceremony was held on 10th April,2017
To continue personality programs and knowledge enhancement events, certificate courses, bridge course, pre-placement training for the students	Personality programs through Life Skill Development and Personality Development Programs, CA-CPT,SAP Courses for all the students established linkages with SAP,ICMA. Started “Advantage U” a professional skills program by TalentEase, a Hyderabad based company.
To create better aptitude towards current affairs	Continued with the club called as Current Affairs Forum where students are helped to be up-to-date with current affairs
Fine tuning of Literary Club, Library Club etc.	The functioning of the clubs, organised Library week, Literary week in the college, library orientation for the first students of first year batches

To conduct Parent- Teachers meeting	Organised two parent-teacher meetings: Odd semester: 24 th september,2016 Even Semester: 11 th March, 2017
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

IQAC report was placed in the management committee meeting and evaluated. The suggestions given by the management committee will be taken care of in the next year.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	No			
PG	No			
UG	06		06	06
PG Diploma	No			
Advanced Diploma	No			
Diploma	No			
Certificate	05		05	
Others	No			-
Total	11		11	07
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	21	-	-	-

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
13	-	-	-	-	-	-	-	13	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

- 04 21

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	34	-
Presented papers	03	34	-
Resource Persons	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The IQAC is been continuously striving to develop the research skill of the faculty members by encouraging them to attend the conferences, papers publications, conducting remedial teaching, conducting bridge courses, organising industrial visits.

2.7 Total No. of actual teaching days during this academic year

157 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per Bangalore University

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00

00

21

2.10 Average percentage of attendance of students

92

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	EVEN: 433	60	35	4.5	0.25	92
	ODD: 455	36	54	10	-	87
BBM	EVEN: 141	41	46	13.5	-	79
	ODD: 151	43	43	1.2	-	53
BA	EVEN: 57	48	44	8	-	88
	ODD: 60	47	41	35	-	57
BCA	EVEN: 142	58	38	4	-	93
	ODD: 156	42	56	2	-	83
B. Com TT	EVEN: 69	39	51	10	-	74
	ODD: 68	26	57	2.34	7.14	61

No. Of students for ODD i.e. Nov-Dec 2016 (I, III & V SEM,) & EVEN i.e. April-May 2017(II, IV, & VI SEM)) semesters .

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Each of the class is having a mentor, who will have regular contact with the students; the responsibility of the mentor is to take complete care of the mentees in their academic endeavour. At the end of the each semester, performance appraisal will be done for each of the faculty based upon the 360 degree appraisal.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	43(Including Principal/VP/Librarians)
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	10
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	
1. Initiative taken to coach faculty members for NET preparations	20
2. Faculty Development programs organized by the institution	43

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	-	-	-
Technical Staff	02	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC is having Research Promotion Cell, with the sole objective of promoting the research attitude among the faculty members in presenting papers and publication of research articles in Peer Reviewed journals. IQAC organised two Faculty Development Programs for the faculties at the beginning of the each semester in the academic year 2016-17. An orientation was organised for the faculties on how to use online resources such as Infilbnet, Delnet to prepare research articles.

During the academic year 2016 – 2017 a total number of 75 faculty participations from all Departments with both participation and/or presentation were recorded. 36 research articles were published in both peer reviewed journals and conference proceedings. The College encourages faculty members to participate in Conferences, present papers by providing OOD facilities and financial assistance. A total amount of Rs. 47, 680 has been provided for the same during the academic year.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	-	-
Non-Peer Review Journals	07	-	-
e-Journals	05	-	-
Conference proceedings	04	14	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	01	01	02	-	06
Sponsoring agencies	Self-financing	Self-financing	Self-Financing	-	Self-Financing

3.11 No. of conferences Organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="03"/>	College forum	<input type="text" value="13"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="09"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Visit to Sumanahalli Leprosy Rehabilitation Centre was organised by NSS and SAF on July 23, 2016
2. Blood donation camp by NSS and SAF was organised on August 2, 2016.
3. Environment club organised "Green Day" on August 4, 2016
4. A talk on the life of Swami Vivekananda was organised on January 17, 2017.
4. The Environmental club organised a Swatch Bharat Rally on February 06, 2017.
5. Visit to New Ark Mission Orphanage was organised by CSA on February 18, 2017.
6. As a part of extension activity from E-Cell, Department of Commerce conducted Life Skills Development Program for students of Government High School, Jalahalli, Bengaluru from January 31, 2017 to February 27, 2017.
7. International Women's day was celebrated on March 4, 2017.
8. NSS conducted a five day camp from March 15-19, 2017 at Oddharahalli, Doddaballapur by organising activities like Cleanliness Drive, Street Plays on health awareness, Superstitions and Black Magic etc.
9. The alumni association conducted an outreach programme for orphan kids of Annapurna Anathashrama at Mathikere, Bengaluru on March 25, 2017.
10. The Department Of Humanities conducted an extension activity in the form of communicative English and Soft Skills Program from March 24-31, 2017 at Government High School, Jalahalli Village, Bengaluru.

11. An extension activity was conducted by the Department of Management Nightingales- an Elders Enrichment Centre, Malleshwaram on April 29& May 2, 2017.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28329sq.mts	-		28329 sq.mts
Class rooms	1053 sq.mts	740.58sq. mts		1793.58 sq.mts
Laboratories	495 sq.mts	86.54 sq. mts		581.54 sq.mts
Seminar Halls	709 sq.mts	258.45sq mts	-	967.45 sq.mts
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library:

The library is having extensive use of the ICT facility for the provision of maximum utilisation of available resources. The following are the facilities are available such as OPAC, INFLIBNET, DELNET and British Council Library; Libsoft is being used for complete library automation. Eight computers with internet connection with an internet bandwidth of 25 Mbps.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2443	309316	754	1,12,531	3197	4,21,847
Reference Books	3737	15,39,381	321	93,636	4058	16,33,017
e-Books	-	-	-	-	-	-
Journals	134	1,76,516	74	1,06,833	208	2,83,349
Digital Database	-	26500				
CD & Video	77	9751	-	-	77	9751
Others (specify)	-	10,000	-	8,500	-	18,500
British Library						
E- Resources: All the journals of Inflibnet & Delnet						

Inflibnet(Annual Subscription)		34,200		5,750		39,950
Delnet(Annual Subscription)		11,500		11,500		23,000
Library Software				12,000		12,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	133	64	12	24	12	06	09
Added	30	30	-	01	03	02	-
Total	163	94	12	25	15	08	09

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

The college is having internet connection to all the computers and Wi-Fi facility in the departments so that teachers and students can have internet access. The college is also having student friendly website of the college which provides all the information about attendance, performance in Tests, Exams etc., which can be accessed by the students and parents 24/7.

4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs. 5,53,511
ii) Campus Infrastructure and facilities	Rs.1,18,80,702
iii) Equipments	Rs.10,34,168
iv) Others	-
Total:	Rs.13,468,381

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Fresher's Day Celebration, Investiture Day celebration and Election of College Captains and Presidents & Vice Presidents of clubs & associations, Library Orientation Program for New students

5.2 Efforts made by the institution for tracking the progression

At the beginning of the each semester students will be given Hand book which will provide all the information about the programs in the college, syllabus, time table for classes and class tests, faculty information, information about different clubs and association of the college etc. The college is also having software which is used to check the students progress both curriculum non curriculum.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
998	-	-	-

(b) No. of students outside the state

77

(c) No. of international students

19

Men

No	%
522	52.3%

Women

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
673	77	21	197	-	968	646	96	26	230	-	998

In general category minority students are also included.

Demand ratio %: 96.3%

Dropout % : 3.7%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college provides coaching classes for CA-CPT, ICWA, SAP, Bank exam coaching from several training institutes. The library has a special section for competitive books for different type of exams such UGC NET, Bank Probationary exams and civil service exams.

No.of students' beneficiaries:

124

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

Placement and Career Guidance Cell (PCGC) at St. Claret College is an effective institutional arrangement primarily aimed to train and place our final year students. The PCGC functions with facilities for PPT, written test, group discussions and interviews. It plays a key role in career counselling and guiding the students for their successful career placement. This includes advising the students on placement procedures, directing them on resume preparation, giving training in group discussions, interviews and written tests.

The PCGC also invites Soft skills trainers from the corporate sector to share their insights and enhance the skills and abilities of the students, which makes them ready to face interviews and the corporate world in the future.

SCC also has a permanent counsellor for the students and the students are making effective utilization of the services of the counsellor.

No. of students benefitted from placements

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
11	200	108	21

5.8 Details of gender sensitization programmes

The International Women's Day was celebrated at SCC on March 4, 2017. The chief guest of the day was Dr. Uma Warriar, Chief Counsellor, Jain University. She in her speech stated that women should be financially independent so that they can lead their life with self-confidence and self-esteem.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	129	Rs.1,163,150
Financial support from government	55	Rs. 2,85,805
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievances were reported

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement: Our Vision is to promote educational excellence, leadership and service, based on universal love in an environment characterized by respect for the individual and concern for the community, so as to effect holistic transformation in each student.

Mission Statement: Our mission is to form intellectually competent, professionally skilled, spiritually vibrant, morally responsible, socially just and culturally sensitive global citizens through holistic Claretine education to advance a civilization of love and harmony.

6.2 Does the Institution has a management Information System

Yes, the institution is having a MIS which deals all the information related to student admission, segregation based upon gender, urban, non urban, Indian, foreign students etc.

Scholarship information, students attendance, performance in class tests, internal exams etc, Result analysis, faculty profiles, student profiles etc

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Certain value added programs have been added along with regular syllabus and curriculum such as:

- Advanced Excel
- Tally
- Soft skills
- Diploma in Banking and Finance
- Diploma in Advance English Speaking
- PHP & MYSQL
- Software Testing Tools- QTP
- Persistence Data Base- Mongo DB

6.3.2 Teaching and Learning

The institution always believes in the development of teaching faculty both at academic and personal level. At the beginning of each semester, the college had organised Two days Faculty Development

program for the faculty development. The college also encourage the faculty members in participation of conference, seminars and presentation & publication of papers with financial support for the same. The faculty members are also been encouraged to take up research activities and higher educational qualifications such as M.Phil, PhD etc.

6.3.3 Examination and Evaluation

- Class Test (Minimum 03)
- Subject wise assignments (minimum 05)
- Class Internal Assessment Test (Two in a semester)

6.3.4 Research and Development

During the academic year 2016 – 2017 a total number of 75 faculty participations from all Departments with both participation and/or presentation. 36 research articles were published in both peer reviewed journals and conference proceedings. The College encourages faculty members to participate in conferences, present papers by providing OOD facilities and financial assistance. A total amount of Rs. 47, 680 has been provided for the same during the academic year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Use of information and technology method of teaching, CDs and DVD's, all the classes have been equipped with AV facility.

6.3.6 Human Resource Management

The management has well established Human Resource Management, as per this policy well qualified teachers will be selected; assessment and rewarding of employees based on performance and fully complying with different labour laws.

The institute also provides the facilities such as PF, Gratuity, Group insurance, Interest free loan, Annual picnics and refreshment, maternity leave for faculties, conveyance charges for attending conferences & seminars.

6.3.7 Faculty and Staff recruitment

Depending upon the requirement HR planning will be done and well qualified and experienced staff will be recruited as per the requirements.

6.3.8 Industry Interaction / Collaboration

Having MOUs with SAP, ICAI, Talent ease, International Skill Development Corporation, Aptech Computer Education, Samvit Academy, IINT Bangalore

6.3.9 Admission of Students

Admissions are done as per the norms. Normally seats will be given to all the deserving candidates at affordable cost.

6.4 Welfare schemes for

Teaching	06
Non- teaching	04
Students	05

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	YES	Principal & IQAC
Administrative			YES	Principal & IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes N No NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

An Alumni association organized “CROSSROADS”, a get – together, for the former students’ core council members of St. Claret College on February 4, 2017. Department of Computer Science organised an alumni talk on March 18, 2017. The speaker for the day was Mr. Simon Sebastian who spoke on the topic “Recent Technologies that support Software Development”. The alumni association conducted an outreach programme for orphan kids of Annapurna Anathashrama at Mathikere, Bengaluru. Mr. Martin, President of Alumni association had taken the initiative in organising the entire event on March, 2017. Home coming 2017, the annual alumni meet was organised on April 8, 2017 at St. Claret College.

6.12 Activities and support from the Parent – Teacher Association

Every semester one “Parent Teacher Meeting” was organised and parent’s feedback was collected

Odd semester: 24th September, 2016

Even Semester: 11th March, 2017

6.13 Development programmes for support staff

Regular periodic meetings are conducted for the supporting staff members and after a review inputs are given to them for their better performance and output.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Whole campus has been converted into litter free zone, use of CFLs and LEDs for lighting, Formation of Environment club, planting of trees on the birthday celebration of principal, vice principal and faculties. Initiatives are taken to make the entire campus plastic free campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Every class was allotted two faculties as mentors.
- Introduction of value added programmes for enhancement of students' knowledge.
- All classrooms were converted into e- learning zones.
- Segregation of waste into dry and wet waste.
- Making the campus plastic free campus.
- Creation of different new clubs and associations for growth and development of the students.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- National conferences, Seminars and workshops were conducted by each of the Departments.
- Five Assignments were given to the students for each subject.
- Active involvement of Current Affair Forum Cell for better growth and enhancement of students knowledge
- Wiz-Quiz competition was conducted by Current Affairs Forum for the students of St. Claret College were in 140 teams participated.
- An Essay writing Competition was conducted by Current Affair Forum were about 45 participants participated from all the departments.
- Current Affair Forum also conducted pick and speak competition were 30 students participated from all the departments.

7.3. Give two Best Practices of the institution.

1. Best Practice: Holistic Education

The Context:

Holistic development and education plays a vital role in educational sector. It is a philosophy of education based on the premise of each student's identity, purpose in life through connections to the community, to the natural world and the humanitarian values. The purpose of holistic education is to prepare the students to meet the challenges of living as well as academics. The most important theories behind holistic education and development are learning about oneself, developing healthy relationships and positive social behaviours, social ability to view beauty, and truth.

The objectives of the practice:

1. To provide for value-based, meaningful and productive higher education
2. To offer traditional, professional and employment-oriented regular and innovative courses and activities that will equip the students for effective and fruitful personal and professional lives.
3. To impart basic human values of peace, love, justice, compassion, community-mindedness and a life of gratitude in the younger generation.

The Practice:

St. Claret College introduced a host of innovative activities embarking on a paradigm shift from the teacher-centred routine to learner-centric, practical approach. College have established various clubs and associations keeping in mind the need for the development of each and every student. Significant efforts are made by all the departments for organizing guest lectures, workshops, seminars, add-on courses, and industry –institute interference for enhancement of students' knowledge from time to time.

Obstacles faced/ Problems encountered:

1. Balancing of time is a hindrance as need to keep up the pace going for academic and non-academic activities together.
2. Tie ups with reputed industries for enhancement of knowledge and skills.

Impact of Practice/ Evidence of success:

The practice of evaluation plays an important role. At the end of every semester evaluation is done and plans are made for the next semester and if any discrepancies are their measures are taken for restructuring. The campus has become more lively and vibrant. Students have started showing interest and are actively participating in all the events organised. Every day morning, college has morning assembly where in it's clearly announced about the upcoming events and winners of previous events are also announced. Word of mouth by our alumni and present students has played a very import role and has shown dramatic increase in admissions. The college is receiving highly positive feedback from all the stakeholders associated with.

Resources required:

Dedicated, focused, enthusiastic, open minded and result oriented management, faculty and staff who always keep on encouraging students for better and positive results.

2. Best Practice: Social responsibility

The Context:

The life of the student is not only scoring good marks and passing the examinations. They need to apply their knowledge and skills for humanitarian goals, promoting global citizenship and ethical conduct, where in students can use their learning to help the society. The basic sense of sharing should be built-in within the student. Once a good thing is shared, it becomes viral and it could give fruitful results. Social responsibility includes how a student behaves inside and outside a classroom.

The objective of the practice:

1. To make students behaviour refined and morally forthright by imbibing self-discipline, self-confident, along with essential life skills.
2. To teach students diversity in cultures and religions and respect them.

The Practice:

Various seminars are organised by the college in order to sensitize the issues on Women's safety, sexual harassment, gender equality, blood donation, traffic safety measures. College takes an initiative in organising Yoga and Fitness classes for the neighbourhood people. College also takes initiatives to go to various villages and backward areas to educate people and also help them in cleaning their surroundings. Teachers step forward for sharing their knowledge and spend some time in teaching government school students

In order to make the students realise the importance of unity in diversity and the importance of charity, St. Claret College organises an intra- collegiate fest- RECIPRO, focusing at providing a helping hands for the needy by raising funds through raffle tickets and organizing of food stalls by the students. At this celebration for a good cause students represents various cultures through dance forms, along with their cuisines representing each state and showcasing diversity by joining hands.

Obstacles faced/ Problems encountered:

1. Blending all cultures, values, taste and habits together becomes a problem sometimes.
2. Balancing of time is another hindrance as need to keep up the pace going for academic and non-academic activities.

Impact of Practice/ Evidence of success:

The practice of evaluation plays an important role. At the end of every semester evaluation is done and plans are made for the next semester and if any discrepancies are their measures are taken for restructuring. The campus has become more lively and vibrant. Students have started showing keen interest and are actively participating in all the events organised such as street plays, role plays for creating awareness. Students are actively participating in events organised such as Swach Bharat , Green day etc. Students are celebrating national and state festivals with a great enthusiasm to inculcate patriotic feeling and a feeling of unity.

Resources required:

Dedicated, focused, enthusiastic, open minded and result oriented management, faculty and staff who always keep on encouraging students for better and positive results

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Environmental Club celebrated “Green Day” on August 4, 2017 at SCC campus. Various competitions were organised on the day such as Slogan Writing, Caption Writing, Essay writing, Collage making and Best out of waste.
- Environmental club organised a session on “ Environmental Issues and Challenges” on August 11, 2016. The speaker of the day was Mr. Ullash Kumar R K- a researcher, environmentalist, freelancer, film journalist, film maker, writer and poet.

- Environmental club numbered the mango trees and coconut trees in the campus
- Environmental Club conducted Essay competition on “ Plastic Pollution” and Poster making competition on “ Car Pooling” on October 13, 2016.
- Environment club also organized a Swachh Bharat Rally on February 06,2017.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Ever supportive management
- Dedicated principal, vice principal and faculty & staff
- Philanthropic orientation of the institution
- Institutional social responsibility
- Well maintained library and campus
- Result oriented IQAC

Weakness

- Self- financed Institution
- Less number of Post graduate courses

Opportunities

- Opportunity for both horizontal and vertical development
- Increase in number of Courses
- Increasing the diversity of students (Inter State & International)

Challenges:

- Getting more number of international students.
- Lack of infrastructure for further expansion.
- Lack of research centre and projects.

8. Plans of institution for next year

1. To organize two faculties development program during the entire academic year 2017-18.
2. To organise an International National Level Conference on the topic “People Connect: Networking for Sustainable development” in the month of November, 2017
3. To bag university Ranks
4. Starting off with serious preparations for NAAC visit.
5. To start Post Graduation programmes
6. To make B.Com Travel and Tourism as a separate department.
7. To encourage faculty members for indulging in more of research and publication work.

Dr. Harmeet Matharu



Signature of the Coordinator, IQAC

Rev. Dr. Sabu George



Signature of the Chairperson, IQAC

Annexures

St. Claret College, Bangalore -13

IQAC

Detailed Calendar of Events, Academic session 2016-2017

Calendar of Events- 2016-17 (Odd Sem)

June 2016

- | | |
|---------|--|
| 27 - 28 | Faculty Development Program at Christ University |
| 29 | Reopening of III & V Semesters |

July 2016

- | | |
|----|--|
| 01 | Orientation Program for I years |
| 02 | LSDP for I Year batches |
| 04 | LSDP for I Year batches |
| 08 | “Ice Breaking Session” for I BCA students by IT Club |
| 09 | “Ice Breaking Session “for I BA students |
| 12 | Elections |
| 14 | Audition for Mr. and Ms. Fresher |
| 15 | Session on “Attitude Skills on Placements” for III Year BCA Students by Byju’s Learning Centre |
| 16 | Investiture Ceremony |
| 18 | Career Guidance for I B. Com & I BBA Students from Bangalore Chapter ICMAI |

- 19 Fresher's Day
- 20 Bridge Course for the 1st Year Batches
- 22 Kannada Guest Lecture on topic "Present Original Literature Problems and Solutions"
- 23 Hindi Guest Lecture on topic "Chhatra Jeevan Ke Badalte Aayam Aur Sambhavnae".
- 23 Visit to Leprosy Rehabilitation Centre, Summnahalli by NSS & SAF Students
- 23 Symposium for III year Journalism Students, Visit to Rangastala Auditorium

August 2016

- 01 Motivational Talk "Blood Donation"
- 01 Guest Lecture on ADO. Net using VB. Net for III Year BCA students
- 02 Blood Donation Camp by NSS & SAF
- 03 Guest lecture for BA Students on topic "African Literature".
- 04 'World Environment Day' by Environment Club
- 06 Visit to IITM Exhibition by I and II year B. Com Travel and Tourism Students
- 07 Wonderla Trip for II & III Year BCA Students
- 08 Friendship Day Celebrations
- 08 "Yuva Stars 2016" – Talent Hunt by Airtel
- 08 "Food Fiesta" by Humanities Club
- 09 State Level Workshop by BCA Dept. on Application of 8085 Microprocessor & Research Prospects of Microcontroller
- 10 Expert talk on Overview of Travel and Airline Industry for B. Com Travel & Tourism Students
- 10 Industrial Visit to Garuda Polyflex Pvt. Ltd. by II Year BBA Students
- 10 Seminar on "Thoughts and Trends in Media Today" for BA Students
- 11 Guest Lecture by Environment Club
- 11 Bangalore Round Trip for ISF Students

15	Independence Day
17	Guest Lecture on “Sexual Harassment and Gender Equality” by Women’s Club
18	Library Day
18	Product Launch competitions by Business Club for B. Com Students
22- 25	I CIA Exams
26	LSDP for II Year Students
26	ADD on Course Launch “Diploma in Excel” by Dept. of B.Com
27	Guest Lecture for BCA Students on “Advance Technologies & Employability”
27	Bangalore Round Trip for I year B. Com TT students
29 – 1 Sept.	EUPHORIA – Inter Collegiate Fest
30	Workshop on Investment Management for III year BBA students

September 2016

03	Economics Guest Lecture for BA Students
06	Teachers Day Celebrations
06	Quiz Competitions on current Affairs by Placement Cell
07	Inter-state industrial Visit to Pune for II & III BBA students
17	Alumni Talk for BCA Students on topic “Achievers Perspective”
20	Guest Lecture on “Airfare Ticketing and GDS”for B. Com TT Students
21	Hindi Diwas
23- 1st Oct	II CIA Exams (Preparatory Exams)
24	PTA Meeting
29	“ACUMEN 2016”- Inter Collegiate Quiz competition by B. Com Dept.

October 2016

26 One Day National Conference on “Startup India- Trend, Opportunities and Challenges”.

Calendar of Events- 2016-17 (Even Sem)

January 2017

02 Re-opening of Even semesters, II/IV/VI Semesters

03 Guest Lecture (Comp. Science)

06 Guest Lecture (Comp. Science)

09- 13 Literary Week

10 Kite Flying Competition

11-13 I Class Test

11-14 Commencement of add – on Programs

12 -13 Industrial Visit to I/II/III B.Com (Dairy Day Ice Cream, Garuda Foods, KMF, TVS, Coco Cola & Unibic)

Or Industrial Visit for I/II/III B. Com TT (Melukote or Bhoganandeshwara heritage sites)

19-20

16 Business Club Activity: Business Quiz

18 Industrial Visit- I BBA (II Semester)

19 Guest Lecture (English) for BA Classes

21- 22 Skill Development of programme for all the batches of BCA

25 Recipro & Ethnic Fest

26 Grocery Collection Drive

27 Visit to Brain Museum NIMHANS (Psychology),
Add on programme (DAES) till Feb 11.

27- 31 II Class Test, Athenia

28 Workshop on dining Etiquettes

28	Inauguration of CSI student's branch
28	Visit to Infosys, Mysore,
.....	Extension Program for Govt. School Children
.....	Extension Program for PU Students (Remedial Classes)
....	Soft Skills (Open for First year BBA students)
.....	Training for competitive Exams (For BBA 2nd and 3rd year)

February 2017

01	Resonance
04	Sports day
06- 10	Computer Literacy Drive
09	Guest lecture for I year BBA Students (II Semester)
08- 11	CIA Exams
10	Psychology Guest Lecture
10	Inter- Collegiate Management Event (Portfolio Construction & Marketing Event)
15	ED Workshop (Inter collegiate for final year B. Com students)
18	INIT 2K17: International Conference
21	Guest Lecture for II Year BBA Students (IV Semester)
23	Mayurika (Inter- collegiate Cultural Fest)
23	Guest Lecture for III Year BBA Students (VI Semester)
25	State Level Kannada and Hindi Conference.
25	Business Club Activity: Mock Stock
27	Photography Contest Journalism (Flashback)
27 -28	SCC Intercollegiate Games' Tournament
28	Visit to CADABAMS/ Industrial Psychology Visit
....	E- Cell Activity: E- Quiz

March 2017

01	Claret English Conference
04	Parents' Meet
06- 09	III Class Test
07	Crecensia (Mock Stock, Business Quiz, Best Banker, Best Accountant, Photography TT, International Itenary Presentation)
08	International Women's Day
16	Humanities Fest (Resonance) and Psychology Quiz Competition for PU & BU
18	Corporate Academia Interface Event
18	Talk by Alumnus
20- 27	Preparatory Exams
.....	B. Com TT Fair for I/II/III B. Com TT (As per the Schedule)
.....	Guest Lecture – Risk Management, SCM, AFA (Depending upon the availability of the resource persons)
.....	Workshop on banking and Insurance (Yet to be finalized depending on the resource persons)
.....	Orientation on Govt. Investment Schemes for the people in the neighborhood
.....	E- Week Celebration along with the events

April 2017

08	Thanksgiving Day
12	Graduation Day
13	Commencement of practical examination
15	Last date to submit the Internal assessment marks to the college
22	Last working day for even semester (End of Academic session)
23	Commencement of Vacation
25	Last date to submit the Internal Assessment marks to the university

.... Alumni Meet

May 2017

02 Commencement of Theory Examination

15 Commencement of valuation of major subjects

27 Closing of Theory Examinations

29 Commencement of valuation of other subjects

30- 10 Announcement of Results

June 2017

06- 17 Announcement of Results

12 Re-opening of Odd semesters – I/III/V semesters

St. Claret College, Bangalore- 13

IQAC

Coordinators of Clubs, Centres', Cells and Associations and Class Mentors – 2016-2017

Staff Coordinator:	Ms. Seema Joseph
Additional Accounting Classes	Mr. Mohan Kumar & Ms. Seema Joseph
Alumni Coordinators: Chaitra	Ms. Jayalakshmi R., Ms. Cassandra, Ms. Angela, & Ms.
Ambedkar Study Centre	Mr. Madesh & Mr. Suresha.
Anti-ragging Cell:	Mr. E.V. John (coordinator), Ms. Nayana, Mr. Chinmaya
Business Club:	Mr. Vijo Jose, Mr. Suraj, & Ms. Shwetha
Choir:	Ms. Cassandra & Ms. Leena Benny.
Claret Centre for Professional Studies:	Mr. Zameer Pasha & Mr. Triyoginath Pandey
Claret Centre for Skills Development:	Mr. Augustus, Ms. Maria D' Souza, Ms. Dhanalakshmi
College Promotion Committee:	Mr. Prakash (coordinator), Ms. Maria D' Souza, Mr. Allan Fernandez,, Ms. Joan Divya, Ms. Dhanalakshmi, Mr. Chinmaya, Mr. Anand Mr. Augustus & Mr. Shinil
CSA:	Ms. Joan Divya & Ms. Leena Benny
Cultural & Arts Club:	Ms. Somanjoli, Ms. Nice Aravind, & Mr. Vasu
Current Affairs Forum:	Mr. Suraj, Mr. Anand, & Mr. Vijo.
Discipline Committee:	Dr. Rashmi, Mr. Madesh, Ms. Jayalakshmi R., Mr. Allan Fernandez, Mr. Muniraju, Ms. Gillie., Mr. Safeer Pasha, Mr. Chinmaya, & Mr. Mohan Kumar

E-Cell	Ms. Rashmi B. H., Ms. Aruna Kumari & Ms. Nayana.
Environment Club: Kumari	Ms. Menaka, Ms. Neepa, Ms. Shwetha & Ms. Aruna
E-Store	Mr. Anand & Ms. Shwetha
Exam Cell	Mr. Chinmaya (CoE, Internal Exams & Dy. S. BU Exams), Mr. Anand, Mr. Safeer Pasha, Mr. Vasu, Ms. Jayalakshmi Sharma, & Ms. Nice Aravind.
Excelsior- College Annual editors:	Mr. Allan(Chief Editor), Ms. Gillie, Ms. Jayalakshmi Sharma & Ms. Shashikalamma
Grievance Redressal Cell	Dr. Rashmi. Ms. Sandhya, Ms. Rashmi B. H., Dr. Harmeet, & Ms. Neepa
Humanities Club:	Ms. Angela T. & Ms. Pavithra
International Students' Forum:	Ms. Neeta & Ms. Somanjoli
IQAC Coordinator:	Dr. Harmeet Mathuru
IT Club:	Ms. Menaka & Mr. Prakash
Library Committee:	Mr. Vasu (coordinator), Ms. Chaitra, Dr. Rashmi., Ms. Nancy, Mr. Triyoginath Pandey. & Ms. Seema Joseph
Literary Club:	Ms. Jayalakshmi S, & Ms. Shashikala U.
LSDP Coordinators:	Mr. Augustus & Ms. Jayalakshmi R.
Management Club:	Ms. Sandhya Rakesh & Mr. Zameer Pasha
Management Journal:	Mr. Safeer & Dr. Harmeet
NSS:	Mr. Madesh & Mr. Suresha, Ms. Aruna Kumari
Research Promotion Cell:	Mr. Mohan Kumar, Ms. Menaka & Ms. Rashmi B. H.
Social Action Forum:	Ms. Nayana, Mr. Prakash, & Mr. Muniraju
Sports Club:	Mr. Muniraju, Ms. Neeta & Mr. Shinil
Student Council Mentors:	Ms. Angela & Ms. Sandhya
The Claretine & Web Updating:	Ms. Somanjoli, Ms. Pavithra, Ms. Gillie.
Tourism Club:	Ms. Neepa & Mr. Suraj
Volunteers Committee:	Ms. Shashikala U., Mr. Triyoginath & Ms. Pavithra
Women's Empowerment Club & Cell for	

Prevention of Sexual Harassment:

Ms Chaitra & Ms. Neepa Pramod

Add on courses:

DBF:

Ms. Maria D' Souza, Mr. Vijo, & Ms. Dhanalakshmi

DAES & Language Lab:

Ms. Joan Divya & Ms. Leena Benny

Soft Skills:

Ms. Cassandra & Ms. Neeta

SAP:

Mr. Zameer Pasha & Mr. Shinil

St. Claret College, Bangalore- 13

IQAC

Class Mentors for 2016-2017

Department Of Commerce

Class	Name of the Mentor
I B.Com A	Mr.Anand R
	Ms.Nice Aravind
I B.Com B	Ms.Rashmi B H
	Ms.Aruna Kumari
I B.Com C	Mr.Safeer Pasha M
	Dr.Rashmi (Hindi)
I B.Com T&T	Ms.Seema Joseph
II B.Com A	Mr.Vijo Jose
	Ms.Joanne Divya
II B.Com B	Ms.Jayalakshmi Sharma
	Dr.Harmeet Matharu
II B.Com C	Ms.Shashikalamma
	Ms.Shwetha
II B.Com T&T	Ms.Neepa Pramodh
III B.Com A	Ms.Maria D'Souza
	Mr.Mohan Kumar
III B.Com B	Ms.Nayana K S
	Ms.Dhanalakshmi
III B.Com C	Ms.Chaitra K S
	Ms.Vasu V
III B.Com T&T	Mr.Suraj. M.

Department of Management

III BBA Mentors	Sandhya Rakesh
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	Agustus Jose
II BBA Mentors	Cassandra Raneer
	Neeta M.
I BBA Mentors	Zameer Pasha
	Leena Benny

Department of Computer Science

III BCA Mentor	Ms. Jayalakshmi R.
II BCA Mentors	Ms. Somanjoli Mohapatra
	Ms. Menaka C.
I BCA Mentors	Mr. Chinmaya Dash
	Mr. Prakash Chandra Behra

Department of Humanities

III BA Mentor	Mr. Allan Fernandez
II BA Mentor	Ms. Gillie Jayaprakashan
I BA Mentors	Ms. Angela

SAINT CLARET COLLEGE, BANGALORE

Outgoing Students: Evaluation , 2016-17

Rating Scale: 01 =Very Dissatisfied, 02 = Somewhat dissatisfied,03 = Fairly well satisfied 04 = Very Satisfied,05= completely Satisfied

N o	Criteria	1	2	3	4	5	Total	Avg
1	The feelings aroused in you when you think of your college life	6x1=6	2x2=4	14x3=42	34x4=136	98x5=490	678	4.40
2	Promptness of the management in responding to the complaints	6x1=6	6x2=12	25x3=75	50x4=200	67x5=335	628	4.07
3	Usefulness of the infra- structural facilities for effective learning development	6x1=6	4x2=8	20x3=60	56x4=224	68x5=340	638	4.14
4	The effectiveness and usefulness of the library resources.	4x1=4	3x2=6	23x3=69	47x4=188	77x5=385	652	4.23
5	The usefulness of facilities like health care and canteen	3x1=3	5x2=10	32x3=96	54x4=216	60x5=300	435	2.82
6	Your impression on the games and sports facilities	7x1=7	3x2=6	25x3=75	49x4=196	70x5=350	634	4.11
7	Cleanliness of classroom and college premises	7x1=7	3x2=6	14x3=42	46x4=184	84x5=420	659	4.27
8	The overall atmosphere of discipline of the college	3x1=3	4x2=8	12x3=36	49x4=196	86x5=430	496	3.22
9	The mentoring skills prompt help, relationships of your class mentors.	6x1=6	3x2=6	17x3=51	41x4=164	87x5=435	662	4.29
10	The support and guidance received from the faculty	3x1=3	5x2=10	16x3=48	48x4=192	82x5=410	663	4.30

11	Syllabus completion in time, revision useful helps for the preparations of examinations	6x1=6	2x2=4	23x3=69	44x4=176	79x5=395	650	4.22
12	The overall quality and competence of the teaching faculty.	4x1=4	4x2=8	15x3=45	56x4=224	75x5=375	656	4.25
13	Your impression on the classes on Life skill Development and Professional Skill Development	4x1=4	5x2=10	18x3=54	50x4=200	77x5=385	653	4.24
14	The help you received from the placement cell	5x1=5	5x2=10	21x3=63	53x4=212	70x5=359	649	4.21
15	The quality and standard of performance of the intra / Inter collegiate events like Euphoria, Recipro, Mauyrika	5x1=5	3x2=6	15x3=45	53x4=212	78x5=390	658	4.27
16	Based on your experience, impression on the effectiveness and usefulness of the student council and the role of the student council members.	4x1=4	4x2=8	22x3=66	54x4=216	70x5=359	653	4.24
17	Benefits gained from the counseling facility	5x1=5	8x2=16	17x3=51	55x4=220	69x5=345	633	4.11
18	Impression on the level of environmental awareness	3x1=3	2x2=4	13x3=39	53x4=212	83x5=415	673	4.37
19	Promptness and effectiveness of the office staff when you require marks card, result, fee remittance etc	4x1=4	2x2=4	19x3=57	48x4=192	81x5=405	662	4.29
20	The approachability of the office staff and front office, the welcoming approach, listening given and respect shown etc	4x1=4	2x2=4	13x3=39	49x4=196	86x5=430	673	4.37
	Average							82.42
	Grand Average							4.12

Total Number Evaluated: 154

Date

Principal Signature

