



St. Clare's College, Bengaluru-13

NAAC Accredited | Recognized under sections 2(f) & 12(B) of the UGC Act, 1956
Permanently affiliated to Bangalore University | A Claretian Missionary Institute



Submitted By

St. Clare's College

Jalahalli, Bengaluru

The Annual Quality Assurance Report (AQAR) of the IQAC

2018-2019

To

NAAC

Bengaluru



St. Clare College, Bengaluru-13

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Part – A

Data of the Institution

1. Name of the Institution: St. Clare College

- Name of the Head of the institution: Rev. Dr. Sabu George
- Designation: Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: 080-23454755/ 23454788
- Mobile no.: 8277247242
- Registered e-mail: principal@claretcollege.edu.in
- Alternate e-mail : iqac@claretcollege.edu.in
- Address : Sharadamba Nagar, MES Ring Road, Jalahalli
- City/Town : Bangalore
- State/UT : Karnataka
- Pin Code : 560013

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women: Co-education
- Location: Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B) / Self financing: Self Financing
- Name of the Affiliating University: Bangalore University
- Name of the IQAC Co-ordinator: Ms. Andrea Vincent
- Phone no. : 080-23454755
- Mobile: 9482747480
- IQAC e-mail address: iqac@claretcollege.edu.in
- Alternate Email address: iqacd@claretcollege.edu.in

3. Website address: www.claretcollege.edu.in

Web-link of the AQAR: (Previous Academic Year):

<https://www.claretcollege.edu.in/pdf/2017-2018.pdf>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

<https://www.claretcollege.edu.in/pdf/Calendar2018-2019.pdf>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.41	2014	From: 5/5/2014 to: 4/5/2019



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6. Date of Establishment of IQAC: DD/MM/YYYY: 10/07/2009

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Library Orientation Programme	1.8.2018,2.18.2018	636
FDP on IPR	7.1.2019	49
FDP On Guidelines for Preparation of Major and Minor Research Projects	12.12.2018	56
National Conferences Role of Entrepreneurship and Digitalisation stressed	13.11.2018	170
Inauguration of Post Graduate (PG) Programmes	01.09.2018	28
Student Conferences	31.8.2018	312
	28.9.2018	141
	5.4.2019	51
	11.4.2019	141
	25.4.2019	312
orientation of new faculty	13.7.2018 - 14.07.2018	15

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

10. No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website Yes/No: Yes

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No



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12. Significant contributions made by IQAC during the current year (maximum five bullets)

1. 08 add on programs offered for various stream
2. FDP On Guidelines for Preparation of Major and Minor Research Projects
3. Awareness on IPR On Intellectual Property Rights
4. Adopted five villages under UBA flagship program, MHRD

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Unnat Bharat Abhiyan Village adoption	Five villages were adopted by St. Clare College such as Dasanapua, Hellegowdanahalli, Byregowdanahalli, Sondekoppa and Lekennahalli. The objective was to create a virtuous cycle between society and an inclusive academic system by providing knowledge and practices for emerging professions and to upgrade the capabilities of both the public and the private sectors in responding to the development needs of rural India
Faculty Orientation Program	The objectives of the faculty orientation program for the newly inducted faculty were to help them integrate the mission, vision and core values of the institution. They were informed about the standard procedures and documentation formats for various activities. Session on 'Formation of CO (Course Outcome) statements and CO attainment calculations,' was also conducted by Office of IQAC.
Celebrating Commemorative days	The College celebrated the national festivals, birth anniversaries and memorials of great leaders like Mahatma Gandhi, Sardar Vallabhbhai Patel, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Siyali Ramamrita Ranganathan and APJ Abdul Kalam. Other program such as National Science Day, Teachers Day, Kannada Rajyotsav, National Integration Day also were organized.
Internal academic and administrative audit	The outcome of Internal Audit included Assurance of Quality in Education, timely updating and Maintenance of NAAC accreditation related data and Checks and Balances for ethical practices.
Student and Parent orientation program	The objective of student and parent orientation was to orient parents and induct the students into the curriculum and culture of the institution, to create awareness about facilities such as library, scholarship, add on program, etc., and to provide them with various choices with respect to diverse clubs and extra-curricular activities and to inform about the mission, vision, and core values of the institution.
Faculty Study Circle	The objective of faculty study circles was to keep faculty abreast with the usage of ICT and ICT tools in teaching learning activity.



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14. Whether the AQAR was placed before statutory body? Yes/No: No

Name of the Statutory body: Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2019

Date of Submission: 06/02/2019

17. Does the Institution have Management Information System?

Yes: Honeycomb

If yes, give a brief description and a list of modules currently operational. (500 words)

Orell Honeycomb Campus Management Software automates a re-engineered campus management suite of system processes that improve business workflows within the campus, reduce training times, increase speed and accuracy, and reduce costs. Honeycomb simplifies administrative management, academic management and financial management of a college. By leveraging web-based technologies, Honeycomb lets users access their information anytime and anywhere using a Web browser. It costs less to maintain and support, is easy to learn and convenient to operate. It connects students, faculty, parents, data and systems across the campus to improve service and reduce costs. Honeycomb automatically identifies roles and relationships so students, faculty and alumni see the content and information specific to their needs, when they need it and sensitive data is protected to prevent inappropriate access. This integrated solution automates a robust, proven and fully re-engineered suite of workflows that introduce industry standard business processes into the campus which in turn improves administrative efficiency, delivers operational excellence and reduces the requirement for physical resources, manual operations, errors and delays. Effective student record systems use computer technology to maintain longitudinal information concerning individual students served within an education system. Student records are usually viewed as work produced for the education paperwork. A second profit, notably with machine-driven systems, is efficiency in process and exchanging student records among colleges. When student records are further into an overall management data system that includes data on staff, materials, and budgeting for faculty or school district, a lot of management activities are often accomplished and potency is improved. One of the main areas of expertise should be in maintaining and electronic record of the student database. An electronic roll book will take a very little time in entering the data and at the same time updating it when compared to a traditional one. Benefits of having an electronic roll book is that the student grading could be done by the teachers easily. From admission to graduation and beyond, Honeycomb leverages new generation, web-based technologies, to seamlessly integrate, streamline and manage in a secure, stable and scalable technical environment, the various touch-points and events that make-up the relationship a



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student has with the educational institution. It provides online test platforms to students. Learning materials and assignments shared with students can be uploaded here so student can access those from anywhere. It provides students better engagement with personalised learning and daily updates on lesson plans and home assignments.



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Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words

The institution prioritizes teaching-learning process as the most important function it performs. SCC understands that comprehensive planning is the first step towards successful implementation of curriculum:

Being affiliated to Bangalore University, the college prepares an academic calendar every year. It includes all major events planned for the year and is uploaded on the website for the benefit of all stakeholders. Each department prepares a plan in line with the institution's calendar. It looks at various student-centric events like guest lectures, club activities, and industry visits etc. Distribution of courses amongst faculty and workload in accordance with a timetable are completed and announced before the start of the academic semester. A course plan is prepared by all faculty, and the plan includes course objectives, teaching methodology, intended learning outcomes and time frame. This is explained to students on the first working day of the academic year and displayed in Google classrooms. In case of knowledge gap in the curriculum, departments initiate add-on programs to bridge it. SCC believes in Outcome Based Education and hence PO, PSO and CO are mapped to help students achieve their goals.

Plan Implementation

A bridge course is conducted for first year students to ease their entry into the degree environment. Thereafter, regular discussions and tests are conducted to gauge their performance. The college has partnered with *Orell* Software Solutions Pvt. Ltd to use 'Honeycomb', a campus management software where faculty upload class records, attendance and examination results on to the college portal. This maintains transparency in the process. Day-wise, subject-wise and overall cumulative average of attendance for individual subjects are accessible to students, parents and teachers at any point of time. Parents receive automatic intimation when a student is marked absent. Parents of students with attendance shortage are sent timely alerts. These students are mentored by faculty. The first internal exam is conducted for half the syllabus and students are identified as per their abilities. Marks are displayed on the notice board and on Orell software. Grievances are handled by the HoD and can be taken to the Principal/Vice-Principal. A preparatory exam as per the university exam pattern is conducted before the final exams to help students acquaint with the exam system. After each internal exam, remedial classes are given to slow learners and those who are interested. Advanced learners are chosen to lead peer teaching. Departments arrange regular training on soft skills & professional skills & intra and inter collegiate fests, conferences and seminars where students are encouraged to organize and participate. They also take part in events conducted by other colleges. Students and faculty have access to a well-stocked library and various online resources like Inflightnet and Delnet which provide a strong resource base.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year



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Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Theatre Certificate Course		01/08/18	Employability Skill	Skill Development
Technical Training for Basic Desktop Engineer		25/07/18	Focus on Employability	Skill Development
The Automation Testing tools Selenium and QTP		01/09/18	Focus on Employability	Skill Development
Stock and Commodity Market		01/02/19	Focus on Employability/ Entrepreneurship	Skill Development
Aviation		26/07/18	Focus on Employability	Skill Development
Soft Skills		05/03/19	Focus on Employability	Skill Development
SAP FI		20/03/19	Focus on Employability	Skill Development
SPSS and AMOS		18/03/19	Focus on Employability	Skill Development
	Diploma in advanced excel	06/09/18	Focus on Employability	Skill Development
	BharathaNat ayam	05/11/18	Employability Skill	Skill Development

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
MSW AS8	July 2028		
B.Sc. S85	July 2018		
PG Diploma in Yoga Studies	July 2028		
PG Diploma in Psychological Counselling	July 2018		
		Environment Studies FSDC2S	July 2018



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		Custom Duty and GST COM4	August 2018
		General English I ENGC1S	July 2018
		Additional English I ADEC1S	July 2018
		General English III ENGC3S	July 2018
		Additional English III ADEC3S	July 2018
		General English IV ENGC4S	July 2018
		Additional English IV ADEC4S	July 2018

1.2.2 Programmes in which Choice Based Credit System (CBCS)/ Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
MSW		✓	2014		✓
B.Sc.	✓		2014	✓	
M. Com		✓	2014		✓
B. Com	✓		2014	✓	
B. Com TT	✓		2014	✓	
BBA	✓		2014	✓	
BCA	✓		2014	✓	
BA (Political Science, Economics, Sociology)	✓		2014	✓	
BA (Political Science, Journalism, Sociology)	✓		2014	✓	
BA (Psychology, Journalism, Optional English)	✓		2014	✓	
BA (Economics, Psychology, Optional English)	✓		2014	✓	
BA (Economics, Political Science, Computer Science)	✓		2014	✓	
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year



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	Certificate	Diploma Courses
No of Students	804	145

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
IATA	06/10/18	6
Open-source Technology PHP with MYSQL	03/02/19	15
Data Analytics	01/05/18	40
Tally ERP 9 with ACE	10/10/18	17
Life Skill Development Program	30/03/19	603
Professional Skill Development Program	26/06/18	603
Diploma in Advanced English Speaking	16/08/18	26

1.3.2 Field Projects / Internships undertaken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
B. Com	321
B. Com TT	43
Management (BBA)	150
Science	137
Humanities	55
MSW	06
M. Com	22

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words)

SCC has a well-organized feedback system to monitor and evaluate the quality of teaching, learning and overall development of the institute. Curriculum feedback is obtained online through a well-structured questionnaire from students, teachers, employers, alumni and parents annually. The feedback collected and analysed statistically, and the data is compiled at the institutional level. Awareness is created among the stakeholders regarding the feedback. The institute appeals to all stakeholders to share their opinions about the college as regards curriculum, infrastructure, events, short-term courses etc. This is followed by analyses of the feedback received. After analysing the feedback, a report is prepared. On the basis of their suggestions, to enrich the curriculum delivery, various certificate and add on courses, guest lectures, seminars, workshops and many events are conducted to enhance the learning experience and performance of the students. Students are also taken for Field /Industrial visits to bridge the gap between academia and industry. It is compiled and communicated to the BOS members and syllabus revision committee members



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of the University by mail or during meetings. Feedback from parents are collected every year during the Parents Teachers meetings and also online. Data collected is analysed and compiled at the institute level and the suggestions are deliberated upon. Alumni feedback is also collected; they facilitate industry interaction and arrange for visits and guest lectures by industry experts. Interactions with eminent alumni members are arranged on a regular basis. Feedback from industry regarding curriculum is taken from the companies that visit the institution for placement and their suggestions are considered for future planning. Thus, feedback provides opportunity to students and other stakeholders to actively participate in the improvement of programs of study. It thereby improves the quality of students learning experiences and gives the Institution a 360-degree assessment to improve the curriculum planning and delivery as per the expectations of the stakeholders.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.Com	300	385	271
B.Com TT	60	70	57
BBA	140	169	132
BCA	90	98	71
BA (JPO)	50	105	36
BA (EPO)	50	18	13
BA (ESP)	40	14	5
BA (EPC)	100	0	-
BA (PJS)	100	08	5
BSc (MSE)	40	21	13
Diploma in Bharatanatyam	30	0	-
M.Com	40	30	27
MSW	30	06	6
PG Diploma in Yoga Studies	30	-	-
PG Diploma in Psychological Counselling	30	-	-
	1130	924	636

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG



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			teaching only UG courses	teaching only PG courses	and PG courses
2018-2019	1433	57	51	5	02

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
56	56	PPT Lectures	33	0	INFLIBNET
		INFLIBNET			
		ERP- Orell			
		Honeycomb software			
		MOOC Course & NPTEL			
		E-study materials			
		E-mails			
		Class Official WhatsApp group All classes			
		Time Table Software			
		College Website			
		College Facebook Page			
		Uploading Marks Online			
		LCD Projector			
		Public Address System			
		Group SMS System			
		SCC Browsing Centre			
		LAN facility			
		Wi-Fi Enabled campus			
		Central Computer Lab			
		Orell DLL			
		Nudi			



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		Language Lab			
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2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

It has been noticed both formally and informally that a large percentage of students of the institution are first generation college goers with the consequence that supplement support structures are required. Moreover, the problems encountered by first generation college goers are unique and peculiar; they are in need of strong motivation, assistance in improving focus and concentration to better their academic performance and engagement with social issues. Being at a vulnerable age, there is a risk of them falling prey to unhealthy habits. Thus, Student Mentoring System is established in the institution. Each class is assigned two mentors. Mentors at SCC are truly persons of genuine concern, excellent clarity of purpose, and steady commitment to the students and to the institution. The mentor tries to understand the student's need to succeed, recognizes the student's problems, assures the student of a bright future, facilitates him/her to short-list possible options, expands his/her consciousness to the perspectives of a wider world, and guides him/her to a path of development. Mentoring is, therefore, 'learner-centered' and not 'curriculum-oriented.' As regards the methodology, the first thing that the institution takes care of is, "mentoring the mentors".

The institution has put in place effective strategies to prepare the mentors:

Young mentors are given guidance and resource materials by their HODs as well as their faculty mentors. The HODs explain the mentoring system to the new faculty. In addition to the training, Peer Group meetings and Peer Reviews are conducted from time to time, where they could review their experiences with other mentors.

An induction is given to the young faculty at the beginning of the academic year at which clear guidelines are given.

The Principal clearly draws the profile of an effective mentor, emphasizing such personal qualities as maturity, self- confidence, emotional stability and positive outlook.

The following are the methods deployed by the mentors to ensure that the learners gain all they can for their individual growth from the institution:

Mentors explain the vision and mission of the institution, procedures and policies, and why certain values are upheld. Mentors help the learner "see the big picture."

They remain in constant touch with the students, meetings them as group and counsels them on matters of academic performance, career, health and behaviour.

They also keep in touch with the parents/guardians of the students. They meet the parents/guardians on formal occasions like the parent-teacher meet every semester.

They also invite parents to the college when an interaction or briefing for a student is felt necessary.

The mentor maintains a well-designed Mentor's Manual which provides ready information with regard to several vital information like the academic progress from the entry level; the details of the student's participation in sports, cultural, literary, extension activities; the attendance records, the details of the student's interaction with the mentor and the parents etc.

In the case of students who require it, the mentor recommends counselling session with the institutional counsellor.



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Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1490	56	1:27

2.4 Teacher Profile and Quality

2.4.1 Number of fulltime teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
56	56	Nil	15	11

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018-19	Ms. Manasa Gowda	Assistant Professor	UNESCO Fellowship
	Rev. Fr. Vineeth George	Vice Principal	Rashtriya Gaurav Award
	Mr. Prakash Chandra Behera	Assistant Professor	Award of Excellence

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.Com	C-41	VI/2018-2019	21.06.2019	23.07.2019
B.Com TT	C-42	VI/2018-2019	21.06.2019	23.07.2019
BBA	C-26	VI/2018-2019	10.06.2019	26.07.2019



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BCA	SB-7	VI/2018-2019	21.06.2019	23.07.2019
BA (JPO, EPO)	A-81	VI/2018-2019	21.06.2019	25.07.2019
M.com (4th Semester)	COM	IV/2018-2019	08.07.2019	09.11.2019
B.Com	C-41	VI/2018-2019	21.06.2019	23.07.2019

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

St. Clare College, being affiliated to Bangalore University, follows the assessment parameters set by the University, wherein students' evaluation is divided into two assessment levels; Internal Assessment for 30 marks, set at the institution level and Semester End Exam, conducted by the university, and set for 70 Marks. Internal Assessment is divided into four components: I CIA- 10 marks, Preparatory- 10 marks, Attendance- 5 marks and Assignments- 5 marks. A continuous internal evaluation of the students' performance is assessed through CIA tests, assignments and attendance.

Students are given five assignments per subject. To improve their presentation skills, students make two presentations as a part of their assignment. To ensure the use of e-resources, one assignment is designed to persuade students to look into the e-resources in the library as well to encourage the use of academic database like *INFLIBNET*. Teachers have the liberty to choose the medium of submission of the remaining assignments; either in writing, in blue books, or via Google Classroom portal. In addition, Freedom is given to the teacher to either conduct the class test in class, as either written or as performance, or through Google Classroom.

The institution included Co-Curricular / Extra- curricular activities within the CIE scheme. Major club activities, account for 35 marks and minor activities for 15 marks. Students are evaluated on the basis of their involvement, participation, organization and achievement. An hour is allotted every week in the time table for the conduction of these activities.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Prior to the beginning of every academic year, the institution conducts its first Staff Council Meeting of the year. In this meeting, the schedule of calendar of events are discussed and a tentative date is set for each event. The calendar of events includes: Student election and selection, Collegiate and departmental fests, Extra-curricular and Co-curricular activities, CIA and preparatory exam, List of Holidays, Orientation for parents and students and etc. Institution is affiliated to Bangalore University, the calendar of events of the university is referred to while deciding the date of reopening, the date of closing and to prepare the examination schedules.



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The Examination Cell is responsible for deciding the dates of CIA tests and Preparatory exam, collecting and making copies of question papers, preparing a list of invigilators and classroom allotment for the test. The cell is in charge of informing the faculty of the internal exam schedule through a circular, which will then be displayed on the college notice board. Detailed guidelines are sent to classroom invigilators, to prepare them for invigilation before CIA and Preparatory Examinations. In adherence to University guidelines, the course plan is prepared in the beginning of the academic year, all faculty plan and ensure the completion of the syllabus well before the examination. Question papers are submitted to the Exam Cell at least one week in advance. In case of more than one faculty member offering the same course, a common exam paper is set to ensure uniformity. Special arrangements are taken care for physically handicapped and visually challenged candidates. The cell is also in charge of overseeing the process of submission of marks of every test within a week of the test/exam and uploading of the same to the college portal.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.claretcollege.edu.in/pdf/OBE.pdf>

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percent age
C-41	B.Com.	155	141	90.96
C-42	B.Com. TT	33	23	69.69
C-26	BBA	51	36	70.58
SB-7	BCA	54	52	96.29
A-81	BA (JPO)/(EPO)	24	22	91.66
COM	M.com (4th Semester)	24	24	100
C-41	B.Com.	155	141	90.96

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.claretcollege.edu.in/pdf/StudentSurvey2018-19.pdf>



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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students Research Projects	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date (s)
HR Talk in association with ACM-W	Department of CS	4/5/2019
ICT Academy Youth Talk	Department of CS	3/8/2019
Establishment of ACM-W Student Chapter	Department of CS	3/1/2019
Skill Training Hands on Workshop on Network Security	Department of CS	2/16/2019
Faculty Development Programme on IPR	IQAC	1/7/2019
Cloud Literacy Day	Department of CS	10/16/2018
Industrial Visit to Dairy Day Ice Creams Pvt. Ltd, Bangalore	Department of Management	9/28/2018
ICT Academy Bridge 2018-Fostering India for Industry 4.0	IQAC	9/26/2018
Inauguration of the Student Branch of IEEE	Department of CS	9/25/2018
Industrial Visit to Bangalore Press Club	Department of Humanities	8/31/2018
Industry visit Unibic Pvt Ltd, Bangalore	Department of Management	8/11/2018
Skill Development Workshop on Web Technology	Department of CS	10-08-2018 to 11-08-2018



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A Session on Importance of Take Stock Research		Department of Commerce		7/30/2018
Climate Crisis in Association with ICT Academy		Department of CS		6/30/2018
Industrial Visit to TVS motors, Bangalore		Department of Management		4/9/2018
IPR for spurring Innovation and Creativity		Department of Commerce		4/6/2018
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Nil	Nil	Nil	Nil	Nil
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre		Name		Sponsored by
Business Lab and Incubation Centre				St. Claret College
Name of the Start-up		Nature of Start-up		Date of commencement
Nil		Nil		Nil
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State		National		International
Nil		Nil		Nil
3.3.2 Ph. Ds awarded during the year (applicable for PG College/Research Centre)				
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication	Average Impact Factor, if any	
National	Language	00	Nil	
	Humanities	07		
	Commerce	14		
	Commerce (TT)	05		
	PG Commerce	03		
	Sciences	12		
	Management	07		
	Library Sc.	03		
International	Commerce	01		
	Sciences	01		



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3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Sciences	04
Management	00
Language	05
Humanities	01
Commerce	02
Commerce (TT)	02
PG Commerce	01

3.3.5 Bibliometric of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of Science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	02	13	02	56
Presented papers	02	07	Nil	Nil

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year



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Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Teaching students in government school	NSS/ govt school	2	5
Awareness talk on chickenpox	NSS	2	6
Environmental awareness talk	NSS	1	10
Cleanliness drive in Yeashwanthpur	NSS	4	20
Awareness drive in prevention of dengue	NSS	2	10
Awareness drive on swine flu	NSS	2	12
Namma Wellness Health Checkup	NSS	2	100
Free Eye Checkup	NSS/Narayana Nethralaya	56	100
Swacch Bharath	NCC	1	31
Ekatha Divas	NCC	1	34
Trekking	NCC	1	35
Firing Camp	NCC	1	23
Health Checkup, Govt. Hospital	NCC and Govt. Hospital	1	10
Martyr's Black Day	NCC	1	33
Trekking Camp	NCC	1	32
Army Attachment Camp	NCC	1	6
Marathon	NCC	1	28
Special Camp	NSS	1	50



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National Health Survey	NSS and Urban health center	5	50
Pulse Polio Programme	NSS and Urban health center	1	22
Voter ID Awareness Programme	NSS	3	40
National Unity Day Rally on Unity Run	NSS	6	60
Eye Checkup camp	NSS and Narayana Nethralaya	56	401
Rally on Eco Friendly Ganesha	NSS	1	100
Blood Donation Camp	Red Cross and NSS	15	168
Environmental Awareness Rally	NSS	3	50

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Orientation about job opportunities for differently ability	Appreciation Letter	National Career Service Centre for Differently Abled	03
Street play on the issue of Empowerment	Appreciation Letter	Karnataka State Commission for Women	199
Traffic Awareness	Appreciation Letter	Karnataka State Police	12
Blood Donation Camp	Appreciation Letter	Indian Red Cross Society	168
Awareness program on eye care	Appreciation Letter	Narayana Nethralaya	99
National Pulse Polio Programme (NSS)	Certificate of Appreciation	Government of Karnataka Health and Family Welfare Department	22



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National Health Survey (NSS)		Appreciation Letter		Urban Health Centre		48			
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year									
Name of the scheme		Organising unit/ agency/ collaborating agency		Name of the activity		Number of teachers coordinated such activities		Number of students participated in such activities	
World environment day		Management Department St. Claret College in Jalahalli Village		Swacch Bharath		2		24	
Social Service		Jiresh Trust (NGO)		Teaching computer-based skills				1	
Social Service		Kritagyata Trust (NGO)		Helped children in some activities				4	
Social Service		Missionaries of Charity, Mother Theresa Home, Nirmala Hriday (NGO)		Teaching feeding food to the kids				5	
Social Service		NAMS Sheha sadhan (NGO)		Cleanliness Drive				8	
Rally and Streetplay on AIDS		St. Claret College in Jalahalli Village		Awareness Rally		02		199	
World Earth Day		St. Claret College in Jalahalli Village & HMT area		Awareness Rally on save earth		01		61	
HIV AIDS Awareness		Muthyalanagar and Sharadamba Nagar		Awareness Rally		01		50	
Swach Bharath Campaign		Jalahalli Police Station		Cleanliness Drive		01		20	
Leprosy Awareness		Primary health care in Jalahalli Village		Awareness Rally		01		16	
Health Survey		Government hospital, Jalahalli Village		Conducted survey		01		23	
Sapling Programme		St. Claret College SAF in HMT Garden		Planting of Saplings		02		66	
Social work Camp		Bilwardahalli with Arocha Internalization Organisation, Bannergatta		Shramdhan, street play				6	



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Yogasana class	NAMS Snehasadan old age home (NGO)	Basic yogasana class in old age home		4
Nutrition awareness camp	Government school, Singapura Layout	Awareness on nutritional food to children		10
Grocery Drive	Jalahalli village school sheltered orphanage,	Contribution of groceries		54
Donation to Orphanage	Sadhana Orphanage (NGO), Yeshwanthpur	Visiting and donating in orphanage		25
Old age home visit	Ashraya seva trust(NGO), Mathikere	Visiting and donating at an old age home	01	25
Swachh Bharat Abhiyan	Vallab Niketan Ashram	Cleanliness Drive and donation	01	26
World Earth Day	St. Clare College in Jalahalli Village	Awareness Rally	02	55
World Water Day	St. Clare College in Jalahalli Village	Awareness Rally on save water	01	25
National Deworming Day	Government Hospital, Jalahalli Village	Distribution of Deworming tablets to school children	01	10
Women Empowerment	St. Clare College in Jalahalli Village	Rally and Street play on Women Empowerment	02	199
Old age home visit	Little sisters of the poor Hennur	Distribution of woollen shawl and groceries	01	35

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
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Nil		Nil	Nil	Nil
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Research Projects	Research	Indian Social Institute,24, Benson Road, Benson town, Bengalurru-46	28-05-2019 onwards	06
ICT Youth Talk Karnataka	Institutional Membership	ICT Academy, Bangalore	3/16/2019	
Awareness Programs on E-Waste Collection	E-Waste Programme	E-Cycle Solutions, Bangalore	22-02-2019 onwards	
IPR Programme	Awareness of IPR	Techgrapher, Kodambakkam Chennai	8-02-2019 to 7-02-2020	56
Field Work /Research/Student Exchange	Research	Samudra foundation, Bangalore	04-05-2019 onwards	06
Field Work /Research/Student Exchange Programme	Research	Sishu Mandhir, Bangalore	29-04-2019 onwards	06
ACM-W Establishment	Research	Association of Computing Machinery, Bangalore	10-01-2019-31-01-2020	112
Computing Programs	Training	RCS Technology, Bangalore	26-12-2018 to 24-01-2019	60
Inter Library Loan/ Membership	Resource sharing	British Council Library, Bangalore	2018-2019	-
Student Chapter	Student Engagement	IEEE, Bangalore	25-07-2018-31-12-2018	190



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Field Work /Research/Student Exchange Programme	Research	Department of Social Work, Mizoram University, Aizawl	10/12/2018 onwards	06
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3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Association of Women Entrepreneurs of Karnataka	02/5/19	Entrepreneurship Awareness, EDP-Guest Lecture	144
Udhaym Learning Foundation	21/5/19	Inauguration of Udhayam Siksha Program & Incubation and Innovation Cell	32
Swamy Vivekananda Yoga Anusndhana Samsthanan	26/4/19	FDP on Spirituality and organizational Commitment	60
Connaissance Software and Services Pvt Ltd	06/3/19	SAP training	114
Aptech	03/2/19	Open-source technology PHP with database connectivity knowledge using MySql	15
Mark Education Academy, T Dasarahalli, Bengaluru	10/10/18	Advanced Excel Training Programme	135
JetKing	25/7/18	Technical Training on Basic Desktop Engineer	71



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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
58.56,464.00	58.56,464.00

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	12.29 acre	-
Class rooms	33	-
Laboratories	3	-
Seminar Halls	1	-
Classrooms with LCD facilities	33	-
Classrooms with Wi-Fi/ LAN	33	-
Seminar halls with ICT facilities	1	-
Video Centre	1	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		
Projector	40	5
Computers & Accessories	179	22
Furniture's & Fittings		
Cabin Modular	-	15
Desks	40	20
GYM equipment's	-	22
Value of the equipment purchased during the year (Rs. in Lakhs)		
Projector	38.67	1.96
Computers & Accessories	17.10	17.22
Furniture's & Fittings		
Cabin Modular		
Desks		
GYM equipment's		
Others- Auditorium: with ICT facilities	1	-
A.V Rooms: with ICT facilities	2	-
Conference Hall: with ICT facilities,	1	-

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS }



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Name of the ILMS software	Nature of automation (fully or partially)		Version		Year of automation	
Library Automation Software	<i>Partially Automated</i>		<i>Libsoft 9.8</i>		<i>2018-2019</i>	
4.2.1 Library Services:						
	Existing		Newly added (2018-19)		Total	
	No	Value	No.	Value	No	Value
Text Books	3,685	5,20,486	732	1,18,723	4,417	6,39,209
Reference Books	16,048	40,70,549	1070	6,26,814	17,118	46,97,363
e-Books MINT BOOKS	3016	17,000	499	17,000	3,515	34,000
Journals and Magazines	75	5,73,572	14	1,60,734	89	7,34,306
e-journals	-	-	-	-	-	-
INFLIBNET	E-Books 135809 E-Journals 6347	89,300	-	5,900	E-Books 135808 E-Journals 6347	95,200
DELNET	2,90,00,000+ Books 40,000+ Journals 5,000+ E-journals 1,00,000+ Thesis/Dis sertations	62,500	-	13,570	2,90,00,000+ Books 40,000+ Journals 5,000+ E-journals 1,00,000 + Thesis/ Disserta tions	76,070
Digital Database	163	36,490	1	36,490	164	36,490
CD & Video	515	-	7	-	522	-
Library automation	-	1,31,300	-	20,000	-	1,51,300
Web Opac	-	-	-	-	-	-
Weeding (Hard and Soft)	542	-	542	64,728	542	64,728
Others (Specify)	-	-	-	-	-	-
British Library		53,500	-	8,500	-	62,000



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Institutional Membership with Bangalore University	-	-	-	10,000	10 Nos ID cards	10,000
Open book scanning and reading software with pearl hi-speed camera (Braille)	-	-	-	-	-	-
Braille Keyboard Stickers	-	-	-	2400	-	2400

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Other s/ - Library/Laptops to Students
Existing	179	163	150 MBPS, & 3 MBPS	-	-	11	-	150 MBPS, & 3 MBPS	5
Added	22	12	50 MBPS	-	-	-	-	50 MBPS	10
Total	201	175	253 MBPS	-	-	11	-	253 MBPS	15

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS+50 MBPS + 3 MBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording facility - Conference Hall	https://www.claretcollege.edu.in/iqac-2
Handy cam with tripod – Seminar hall/Recording room	-do-
DSLR camera	-do-

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
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Nil	Nil	Nil	Nil
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4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2,71.66,804.00	2,71.66,804.00	18.35,983.00	18.35,983.00

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

Managing Committee takes direct initiative in maintenance and upkeep of infrastructure and support facilities. The Manager, Financial Administrator and Office Manager monitor the quality of maintenance of infrastructure and equipment. Financial Administrator monitors the overall maintenance of the infrastructure. The Chief Security Officer and the security guards ensure the security of the campus and the people within. The institution avails the AMC facility offered by service providers for maintenance of computers and ICT equipments. This measure ensures that consistent and appropriate attention is paid to the equipment, thus preventing untimely breakdowns or malfunctions. Replacements are given top priority, and immediate action is taken to assure interrupted functioning. A qualified electronics and computer technician is available on call on campus. Electricians and plumbers are also available on call for immediate assistance. Electrical equipment is provided suitable back up to ensure its steady functioning and to safeguard against voltage fluctuations. In case of disruption to power supply, the UPS with 10KVA and 15KVA have been installed at three locations in the building. Alternatively, a diesel generator with a capacity of 100KVA functions as a substitute source of power.

Class Room: The administrator oversees the maintenance of the classrooms. The classrooms are rented for Government Exams as per request. Most of the departments maintain Department Libraries with a good number of books for students' perusal, which they can borrow upon request. An issue-register is maintained by the department to account for the number of books that have been borrowed by the students.

Computers: College has a System Administrator to oversee the maintenance of Computer Systems. The use of Computer Labs is scheduled as per time-table. In case of system repairs beyond the scope of the System Administrator, external agencies are called for as per AMCs' agreement with the suppliers. Access to internet is provided in the lab even after the working hours of the college. Procedures involving preventive maintenance and breakdown maintenance are strictly observed to ensure maximum availability of the systems in the lab. Installation of antivirus ensures that the software and system are adequately secured. Periodic maintenance is done through regular cleaning of the lab spaces, software updates and antivirus updates. Periodically, the lab stock is physically verified for accountability as well.

Sports amenities: Director of Physical Education is in charge of sports amenities. A room is reserved to keep Sports utilities. Further, time is allotted to students to use the Gymnasium, which is adequately furnished with the latest fitness equipment. Regular maintenance of the indoor and outdoor Courts guarantee that they are maintained to the highest standards for sports activities.



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Language Lab Students avail Language Lab facilities on priority basis, under the guidance of their respective teachers.

Library: Maintenance and utilization of library resources are done strictly by following the library rules. Library resources include both print and e-resources. Students can avail computer facilities upon request. College has adequate support staff to see that the campus is clean and green at all times

Table depicts the number of staff permanently employed for maintenance:

Particulars	Number of Staff
Hygiene	8
Lab & Electronic Equipment	1
Computer & IT Assistance	2
Software Assistance	1
Safety	2
Garden Maintenance	1



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CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name / Title of the scheme	Number of Students	Amount in Rupees
Financial Support From Institution	SC/ST Scholarships	3	15900
	Financial aid for SC/ST students	11	149000
	Financial Aid	73	796930
	Merit Scholarship	97	839850
	Sports Scholarship	27	262700
	Sports scholarships for sc/st students	6	60000
	Freeships institutions	2	93000
	Freeship to sc/st students	1	35000
	Merit scholarships for sc/st students	7	51550
	Total	227	23,03,880
Financial Support from Other Sources			
National	Taluk social welfare department Karnataka(government)	67	927100
	Govt. Karnataka backward classes welfare dept.(govt)	39	212120
	Karnataka minority development corporation	5	100000
	Minority scholarship(NSP)	16	168300
	Sitaram Jindal foundation	5	34000
International	-	-	-
Total		132	14,41,520



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5.1.2 Number of Capability Enhancement and development schemes such as Soft skill development, Remedial coaching, **Language Lab**, Bridge Course, Yoga, Mediation, **Personal Counselling** and Mentoring Etc.

Name of the Capability enhancement Scheme	Date of Implementation	Number of Students Enrolled	Agencies Involved
Guidance for Competitive Examinations	Nov 2018	14	St. Clare College Bangalore-13 Tel. No.: +91-80-23454755
Career Counselling	Throughout the year	603	St. Clare College Bangalore-13 Tel. No.: +91-80-23454755
Soft Skill Development	July 2018	1490	St. Clare College Bangalore-13 Tel. No.: +91-80-23454755
Remedial Coaching	Mar 2019	255	St. Clare College Bangalore-13 Tel. No.: +91-80-23454755
Language Lab	Sep 2018	26	St. Clare College Bangalore-13 Tel. No.: +91-80-23454755
Bridge Course	Jul 2018	144	St. Clare College Bangalore-13 Tel. No.: +91-80-23454755
Yoga, Aerobics & Meditation	Oct 2018	65	St. Clare College Bangalore-13 Tel. No.: +91-80-23454755
Personal Counselling	Feb 2019	69	St. Clare College Bangalore-13 Tel. No.: +91-80-23454755

5.1.3 student benefited by guidance for competitive examinations and career counselling offered by the institution during the year

year	Name of the scheme	Number of students benefited by for competitive exams	Number of benefited students by career counselling	No of students who have passed in competitive exam	Number of students placed



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			g activities		
2018-19	Employability & Interview Skills Training Programme		214		141
	Professional skill development Programme		1110		
	Placement Orientation Programme		572		
	NET coaching class for first and second year M.Com Student.	14		1	

5.1.4 Institutional Mechanism for transparency, timely redressed of student grievances, prevention of sexual harassment and ragging cases during the year

Total Grievances Revived	No of Grievances Redressed	Average number of Days for Grievance redressed
Nil	Nil	10 Days

5.2 Student Progression

5.2.1 Details of Campus Placement During the year

On Campus			Off Campus		
Name of the organization visited	No of students participated	No of student placed	Name of the organization visited	No of students participated	No of student placed
24/7	21	2			
Accenture	39	4			
AIGS	4	1			
Amazon	50	1			
Cameo Global	10	1			
Cognizant	97	11			
Concentrix	109	69			
Convergys	7	13			
Cosmere	25	2			
Ernest Young	90	1			



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Gallagher	41	3			
Godrej & Boyce	58	3			
ICICI Pru life	55	12			
Infosys	70	3			
TTAS	11	1			
TAJ	56	10			
TCS	46	1			
Wipro	30	3			

5.2.2 Student Progression to Higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of the institution joined	Name of programme admitted to
2018-19	13	B.Com	Commerce	Bloom Labs academy	SAP
				Ravishankar Shukla University	M.Com
				Kristu	M.Com
				Institution of CA of India	Accounts
				Presidency University	MBA
				Presidency University	MBA
				Bangalore University	M.Com
				ICAI	CA
				Nagarjuna college	MBA
				Institute of Banking	Banking
				Race Coaching Institute	Banking
				DIGI Perform	Digital Marketing
				Kristu Jayati College	M.Com
	4	BBA	Management	Presidency University	MBA
				AIMS Academy	MBA
				SDM College of Business	MBA



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				Acharya Institutions	MBA
				Kritu Jayanti College	M.Sc (Computer Science)
				Kristu Jayanti College	M.Sc (Computer Science)
				Kristu Jayanti College	M.Sc (Computer Science)
				REVA University	MBA
				MSR University	MBA
				AIMS	MCA
				Presidency University	MBA
	7	BCA	Sciences		
				Jain University	M.Sc (Psychology)
				Jain University	M.Sc (Psychology)
				MontFort	M.Sc (Psychology)
				Aloysius College	M.Sc (Psychology)
				Montfort	M.Sc (Psychology)
				Montfort	M.Sc (Psychology)
				National college	MA (English)
				Lancaster college	M.Sc (Psychology)
	8	BA	Humanities		

5.2.3 Students qualifying in state / national /international level examination during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No of students selected	Registration Number /Roll number for the exam
NET	1	
SET	1	
SLET		
GATE		



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GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
PGCET	29	(AL465),(AE056),(AE279),(AE101),(AS730),(AH350),(AT386),(AA845),(AH082),(AH409),(AT044),(AD157),(AR810), (AL150),(AK631),(AG491),(AC586),(AB808),(AQ620),(AF428),(AH520),(AC405),(AA672),(AD409),(AE028),(AK613), (AQ449), (AF564),(AL340)

5.2.4 Sports and Cultural activities/ competition organised at institution level during the year

Activity	Level	Participants
Freshers day	Intra collegiate level	10
Mera bharath mahan	Intra collegiate level	200
Swach bharath swasth bharath	Intra collegiate level	100
Recipro	Intra collegiate level	All students and faculties
Euphoria	Intra collegiate level	All students and faculties
Mayurika		69 colleges
Kannada Rajyostava	Intra collegiate level	All students and faculties
Nakshatra	Intra collegiate level	All BBA students
World Tourism Day	Intra collegiate level	All B.com Travel and Tourism students
Inspire I	Intra collegiate level Intra collegiate level	All BCA Students and BSc students
Inspire II	Intra collegiate level	All BCA Students and BSc students
Angles singing Christmass Celebration	Intra collegiate level	All students and faculties
Resonance	Inter collegiate	All humanities department students
Athenia	Intra collegiate level	All students and faculties
Bangalore university road	University level	12 team participants



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cycling Championship		
Bangalore university Track Cycling Championship	University level	15 Participants
SRS Memorial Cup Cricket	Intra collegiate	17 teams
SRS Memorial Cup Volley ball	Intra collegiate	10 teams
Inter collegiate Football and Throw Ball	Inter collegiate	19 teams (12+7)

5.3 Student Participation and Activities

5.3.1 Number of awards / Medals for outstanding performance in Sports/ Cultural Activities at national/ international level(award for a team event should counted as one)

Year	Name of the award/ medal	National / International	Sports	cultural	Student ID number	Name of the Student
	Taekwondo JU KYC (Malaysia)	International	Sports		231119800605	Arjun L
	Taekwondo Black Belt (Malaysia)	International	Sports		231119800605	Arjun L
	Throw Ball (team EVENT)	National	Sports		389062650037	Deepika B. R
	Football Men (Bangalore University)	National	Sports		312820911996	Mathe w Sabastin
	Team Sprint (Bangalore University)	National	Sports		569316495399	Deva Kumar .U
	Mass Start (Bangalore University)	National	Sports		569316495399	Deva Kumar .U
	Team Time Trial (Bangalore University)	National	Sports		569316495399	Deva Kumar .U



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2018-19	Individual Time Trial (Bangalore University)	National	Sports		5693164 95399	Deva Kumar .U
	Team Pursuit	National	Sports		5693164 95399	Deva Kumar .U
	Individual Time Trial (Bangalore University)	National	Sports		5310934 80519	Joywin Jerome Fernan des
	Team Time Trial (Bangalore University)	National	Sports		5310934 80519	Joywin Jerome Fernan des
	Criterium (Bangalore University)	National	Sports		5310934 80519	Joywin Jerome Fernan des
	Taekwondo (Bangalore University)	National	Sports		8579926 75540	Navee n P.M
	20 km Walk	National	Sports		5310934 80519	Joywin Jerome Fernan des
	Catchball	National	Sports		18D1292	M Thejes hwar
	Cycling Road Men	National	Sports		5310934 80519	Joywin Jerome Fernan des
	Cycling Track Men	National	Sports		5693164 95399	Devak umar U
	Cycling Road Men	National	Sports		5693164 95399	Devak umar U
	Cycling Road Women	National	Sports		7656831 21563	Simran F



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	Creative Collage (Indian Academy College)	National	Cultural	17D1020 6	Rini Johnson	
	Tattoo making (Indian Academy)	National	Cultural	18D1276	Rajesh A	
	Face painting (Indian Academy)	National	Cultural	18D1276	Rajesh A	
	Mad ads (Indian Academy)	National	Cultural	16D0061	Adhithya n	

5.3.2 Activity of student Council & Representation of students on academic and administrative bodies/committees of the institution (maximum 500 words)

The Student Council was instituted with the aim of having student representation in academic and administrative activities. The council is invested with the responsibility of organising various events and functions in the college during an academic year. This practice is based on the premise that students' participation is vital to rigorous intellectual exchange. The steering body of the student council is the Core Council, comprising of the College Captains, Cultural and Sports Captains. The other members of student council are representatives of various clubs & associations and representatives of all the classes who are elected by students. While college captains (1 Boy and 1 Girl) are elected by the students through a democratic process, other representatives of the core council are usually nominated by faculty coordinators and Principal.

An Investiture ceremony is organised in the initial month of every academic year to appoint and invest the elected captains and representatives with due responsibilities. With an aim to polish their leadership skills, a Leadership Training Programme is organised in association with ICT Academy every year. The Council is responsible for organizing National festivals, College festivals, Social functions and even some internal functions like farewells. They are entrusted with maintaining discipline and decorum within college. The council members take active part in Library Orientation Program. They regularly voice suggestions raised by their peers on the working of cafeteria, college sanitation and student behaviour.

Student Representation on Academic and Administrative Bodies:

Organising Events & Functions: Student Council members are part of committees for planning and organization of Orientation Day, National Festivals, Teacher's Day and other events that cut across departments like intra-collegiate fest, Euphoria and inter-collegiate fest, Mayurika etc. Students take initiatives in organizing Blood Donation Camps and Swatch Claret programme. These provide them opportunity to exhibit their leadership, innovative and organizing skills.

Clubs and Associations: Students are active members of clubs and associations like NSS, NCC, Women's Club among others. There are two student representatives for each club. Participation help them gain invaluable leadership, social and personal skills



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Assists IQAC: IQAC takes necessary initiatives to improve the overall quality of education. Selected students act as representatives in the cell. Their suggestions help set quality benchmarks for academic and administrative activities.

Class Committee: A class committee comprises of two class mentors, class representatives and club representatives from the class. The committee has the overall goal of improving the teaching-learning process

Anti-Ragging Cell: Student representatives are actively participating in Anti Ragging Cell which is formed to address the grievance of the students in case of report of such incidents

Placement Cell: The institution has an active Placement Cell wherein student representatives take initiatives to organize placements, contact and source companies

Library Committee: Student members not only suggest shortage of curricular books but also give valuable inputs for enabling facilities

5.5 Alumni Engagement

5.3.1 Whether the institution has registered alumni association? Yes/ No, If Yes give Details
 (maximum 500 words)

St. Clare College has the Alumni Association. Since its inception, the association has continued to grow in terms of alumni involvement as well as its activities. The events and activities are planned during the Alumni Association Annual Plan well in advance and the proposal for the annual activities and tentative dates are decided during the meeting. Efforts are continually made to strengthen Alumni Relations through continuous engagement.

Homecoming: The Annual Alumni Day has alumni actively taking part in cultural events and sport events. Each year, the Core Council members of one academic year take up the responsibility of organizing Homecoming.

Alumni Elections: The Annual Alumni Meet is also the day for alumni elections, where the elections are held for the post of President and Secretary for Alumni Association and the results are announced on the same day.

Executive Council Members: The association consists 12 members from various departments who would make up the Executive Council. This is to ensure wider participation and initiatives from the Alumni Association in the upcoming years.

Extension activities: The Alumni Association conducts outreach programs. They visit orphanages or old age homes; interact with the inhabitants of the place and provide lunch and other necessary items that the establishment might require.

Alumni Scholarship: The association has instituted Overall Excellence award to commend a first-year student's overall performance and Kreedaratna award, to laud students excelling in sports.

Alumni Non- Financial contribution: The alumni help in organizing and judging events like Euphoria, Recipro and Mayurika, conducted by Culture Club, and Athenia and other events related to Sports club.

Alumni as Resource Person: Alumni of various departments are invited to interact with students both on departmental basis and to the college as a whole.

Alumni Feedback System: The comments given by alumni on the existing curriculum is recorded and



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analysed for curriculum enrichment. The departments of the college tabulate the curriculum feedback every year and present a chart depicting response of students towards existing curriculum.

5.3.2 No of ~~Registered~~-Enrolled Alumni

505 students enrolled alumni

5.3.3 Alumni contribution during the Year (in Rupees):

17,000

5.4.3 Meetings/ Activities organised by Alumni Association

SCC alumni association arranged a outreach visit to old age home on 26 January 2019.

Life skill development sessions were conducted for various I and II year batches across various streams from 30/04/2019. 17 alumni joined as resource person for LSDP session. The objective of the session was to strengthen the involvement of alumni in the institutional activities and to provide a platform for networking opportunities. Different topics such as leadership and teamwork, connection and sharing, Anger Managements, Social Responsibility were shared by Alumni.

The fifth alumni reunion meet “Homecoming” happened on 13/04/2019. Various department conducted different alumni talk throughout the year.

The several alumni meetings were held on 24/07/2018, 28/07/2018, 19/01/2019, 31/01/2019 and 21/03/2019. The agenda of the meetings was how to strengthen the alumni association at the institutional level and also how the alumni association can support in different activities on placement, industry academia collaboration program and etc.



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CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: SCC has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.

The Management delegates all the academic and operational decisions based on policy to the Staff Council headed by the principal in order to fulfil the vision and mission of the institute. Staff Council formulates common working procedures and entrusts the implementation with the faculty members. The Staff Council comprises of representatives from the management, teaching staff, administrative staff, Heads of the Departments, Placement coordinator, Physical Education Director, Counsellor and IQAC Coordinator. It reviews the activities of the college and makes recommendations on the improvement. Views of all concerned stakeholders are taken into consideration before arriving at any decision. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie up with industry experts and are appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs. There are other committee and association such as Examination committee headed by Controller of Examination to handle CIA, Preparatory & End Semester University examination activities, Research Promotion Cell to promote academic and research activities at student level as well as faculty level, NSS Coordinator to continue the social engagement and development through NSS activities, Training Placement and Career Guidance cell to help students on Training and Placement activities towards the corporate need, Entrepreneurship Development Cell to inculcate ED activities, Cultural and sports club coordinators for Planning, execution and supervision of cultural and sports activities, Internal Complaint Committee to address Student grievances and Library Committee for Management of learning resources.

Participatory Management: The college follows the principle of Participatory Management. The defining, allotting and communicating of responsibilities happen concomitantly in the meetings conducted at various levels as listed below:

- Interaction with parents: The teachers interact with parents in Orientation Programs and follow up with parents of defaulters in attendance and discipline related matters.
- Students' Council interaction with the Principal and teachers: The students' council serves as a good interface between college authority and students.
- Inputs from Alumni at department level: Help SCC plan activities for the students such as alumni talk, Internships and placement.
- Interaction with diverse external agencies: Faculty members participating in various activities like seminars, guest lecture etc., share their experiences/ ideas to continuously bring about improvement in our functioning.



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6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

Yes

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Curriculum Development	During the year, SCC conducted 11 Value Added courses and 08 Certificate courses for self-development and professional skill enhancement of students. Departments conduct seminars, workshops, symposium, guest lectures, alumni talk and industrial visits for curriculum enrichment and enhancement. They undertake regular training in soft skills & professional skills. Cross-cutting issues relevant to Gender, Environment, Human Values, and Professional Ethics have been effectively integrated into the curriculum. The structured online feedback is collected through 'Honeycomb' by Orell Software Solutions Pvt. Ltd from all the stakeholders on the curriculum for improvement and further necessary action.
Teaching and Learning	Teaching-learning process is enhanced by innovative teaching methods that include panel discussions, group discussions, case studies related to the subject, audio/visual systems for effective instructions, internship, guided seminars, mentoring programmes, book reviews and workshops. The measures for the slow learners are remedial classes, bridge courses, peer teaching, mentoring and counselling. The initiatives for advanced learners are peer teaching, advanced topic seminars, paper presentation, outreach classes, creating relevant software and applications, industry visits and centers of learning. The college conducts the Continuous Internal Assessment through tests, projects, assignments and attendance.
Examination and Evaluation	Examinations are scheduled as per prescribed institution calendar of event and planned well in advance to ensure smooth conduct of exams. The evaluation scheme is communicated to the students in handbook. Orientation sessions are conducted for new teachers and students wherein they are guided about the rules and regulations of the examination and details of supervision duty. The departments hold regular meetings to ensure that the teachers take regular class tests, assignment, presentations etc. Record of syllabi covered every month is maintained by each department. Continuous Internal Assessment is recorded on Bengaluru



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	University Portal. Special efforts are taken to provide writers and medical facilities to Persons with Disability.
Research and Development	The college has a Research Promotion Cell (RPC) for the purpose of promoting research activities. In order to encourage the faculty in research activities, RPC provides seed fund, monetary assistance for participating in seminars, workshops and conferences. College has given importance to extension activities and social outreach programs such as Swachh Bharat Abhiyan, AIDS Awareness, Gender Issues and so on for the holistic development of the student community.
Library, ICT and Physical Infrastructure / Instrumentation	Substantial infrastructure for sports (Football, Cricket, Basketball, Badminton, Throw Ball, Volleyball and Tennis) and fitness (Gym) activities are provided for students' and staff's holistic development. It provides inter-library loaning of books and caters to the intellectual needs of staff and students through British Library and Bangalore University. The college has strategized to provide required facilities for differently-able students. Greenery at campus has been ensured. 50% of power consumption is generated from alternative (Solar) energy. There is a diesel generator as a substitute source of power.
Human Resource Management	The institution has recruited adequate number of faculty members, non-teaching staff and ministerial staff members as per the guidelines mandated by the apex bodies. To promote academic growth of the teachers, the college motivates and actively supports their Ph.D. studies, publication of books, articles. The college follows Open Door Policy for sorting of matters by discussion and consensus. Teachers are relieved on priority basis for Orientation Courses, Refresher Courses, Short Term Courses, Workshops for academic development and career advancement, and paper Presentations at conferences and Seminars.
Industry Interaction / Collaboration	'Memoranda of Understanding' (MoU) are made by various departments with industries for professional development of the students and staff members through the collaborative work. Scientists, entrepreneurs and industry experts are frequently invited under various associations by the Institution. Students from various departments took up internships. Placement Committee of College provide students with exposure to resume writing, soft skill training and employment opportunities. Companies are invited to conduct interviews, offer internships and hold talks and discussions.



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Admission of Students	The admission process is very transparent and is purely merit based. The cut off entry marks of various courses are displayed on the college website. Each application is processed and verified. Meritorious students and Women students, sports quota students are given relaxation. The college strictly follows the reservation policies of Government of India for admissions.
6.2.2: Implementation of e-governance in areas of operations:	
Planning and Development	Regular academic and administrative activities of the college are carried out by using ICT tools. College has adequate IT infrastructure. The management is informed of all the activities of the college through emails as well as WhatsApp group. All the activities scheduled are promptly displayed on the institution website through web-calendar and e-notice board.
Administration	For establishment of Management Information Systems (MIS), the college has opted for Honeycomb which has been highly beneficial for both academic and administrative purposes. Online registration by students during admissions has helped us create an accessible student database. Student data is maintained on a digital platform. Each student can view their academic data throughout the year. Student attendance is monitored through the data and reports are generated. Service record of teaching and non-teaching staff is maintained.
Finance and Accounts	In order to maintain transparency, all the payments made or received are done through online or through cheques. In order to meet the daily expenses, petty cash facility is available with certain financial freedom delegated to the Principal. The college is using Tally ERP 9.0 for maintaining the books of accounts and Payroll software for salary dispersal. The statutory dues are paid online in timely manner.
Student Admission and Support	Students can easily access information regarding Rules and Regulations, Facilities for students, Support services, Placement activities as well as old question papers on the institution website. Students can access library OPAC through the institution's website.
Examination	E Governance in the area of Examination is implemented in the forms such as updating of Internal Assessment marks on Bengaluru University Portal and updating of Practical and Project Marks on Bengaluru University Portal. Internal assessment of the students is available on the website. Computerized result analysis is used to generate reports which help teachers to plan remedial



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	and additional coaching of students to reduce the failures, continuous monitoring of the attendance and performance and progress of the students using student card.
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6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018-19	Dr. K. Shivmurugan	One Day National Seminar on Innovations in Banking Sector		300.00
		National Level Workshop on Applications in Social Science Researches		300.00
		International Conference on Impact of Cyber Crime & Security Management in Digital Transactions “Issues & Challenges”		500.00
		International Conference on Emerging Trends in Entrepreneurship Development		300.00
		National Seminar on Rural Women Empowerment		300.00
		International Conference on Contemporary Practices in Enhancing Business Excellence		1,800.00
		One Day National Conference on Thinking Local-Going Global		300.00
	Dr George Dimitrov	National Conference on Emerging Trends and Culture of New Media & Technologies		2,000.00
	Ancillin Fernando R	One Day FDP on Quality Enhancement in Teaching – Learning Processes		300.00
		One Day National Conference on Thinking Local-Going Global		300.00



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	Sonal Singh	One Day FDP on Quality Enhancement In Teaching – Learning Processes		300.00
		National Media Conference on Gender Identity & Changing News Paradigms		1,000.00
	Shashikala U	Vachana Sahithyathalli Mahila Samavadane		500.00
		One Day FDP on Quality Enhancement in Teaching – Learning Processes		300.00
	Rudresh S	National Level FDP On Scientific Writing and Research Publications		1,000.00
		One Day Conference ICT Academy Bridge		590.00
	Dr. Rashmi	One Day National Conference		1,200.00
		Two Day National Conference on Hindi Language		500.00
	Maria Alexina Vinotha Rajan	One Day National Conference on Thinking Local-Going Global		300.00
	Vasu V	One Day National Conference on Thinking Local-Going Global		300.00
	Aruna Kumari K	One Day National Conference on Thinking Local-Going Global		300.00
	Zameer Pasha	One Day National Conference on Thinking Local-Going Global		300.00
	Dr. Supriya Singh	One Day National Conference		1,200.00
	Safeer Pasha M	Impact of Technology on Commerce, Management & Science		800.00
		International Conference on Global Entrepreneurship – Emerging Opportunities and Challenges		1,500.00
		One Day National Conference on Thinking Local-Going Global		300.00



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		International Conference on Emerging Trends in Entrepreneurship Development		300.00
	Vidya Shree D V	One Day National Conference on Thinking Local-Going Global		300.00
	Chaitra G S	One Day National Conference on Thinking Local-Going Global		300.00
	Binila B Chandran	One Day National Conference on Thinking Local-Going Global		300.00
	Cassandra Ranee	One Day National Conference on Thinking Local-Going Global		300.00
	Manasa Gowda	National Conference on Freedom of Press and Media Self-Regulation		2,000.00
		National Conference on Emerging Trends and Culture of New Media & Technologies		2,000.00
		One Day National Conference on Thinking Local-Going Global		1,750.00
	Rashmi B H	One Day National Conference on Thinking Local-Going Global		300.00
	Abhishek B R	Impact of Technology on Commerce, Management & Science		800.00
		International Conference on Global Entrepreneurship – Emerging Opportunities and Challenges		1,500.00
		One Day National Conference on Thinking Local-Going Global		300.00
	Anand R	National Level Seminar on Empowering Employability in Higher Education		500.00
		Impact Of Technology on Commerce, Management & Science		400.00
		One Day National Conference on Thinking Local-Going Global		300.00



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	Thomas A Mattappallil	National Conference on Cartographies of Diaspora and Displacements		850.00
		Two Day National Seminar on Culinary Narratives, Discourses and Representations		350.00
	Jyotsna Krishna	One Day National Level Conference on Literatures of Resistance		1,000.00
	Shwetha C	One Day National Conference on Thinking Local-Going Global		300.00
		One Day National Conference on Thinking Local-Going Global		300.00
	Noblelyne Nongkynrih	One Day National Conference on Thinking Local-Going Global		300.00
	Jinsu Mariam Mathew	One Day National Conference on Thinking Local-Going Global		300.00
		Attended A Workshop Conducted by Rehoboth Academic Services		1,770.00
		Workshop on Marketing At SJCC		590.00
	Blessy Baby K	Workshop On Corporate Ethics At SJCC		450.00
		One Day National Conference on Thinking Local-Going Global		300.00
	Nice Aravind	One Day FDP on Quality Enhancement in Teaching – Learning Processes		300.00
		One Day National Conference on Thinking Local-Going Global		300.00
	Dr.Harmeet Matharu	International Multidisciplinary Conference		2,000.00
		One Day International Conference on Disruption in Industry 4.0		1,000.00
		One Day Orientation on Assessment & Accreditation of Affiliated Colleges By NAAC		250.00



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		One Day National Conference on Thinking Local-Going Global		300.00
	Somanjali Mohapatra	One Day National on Quality Assurance in Higher Education	ACMW MEMBERSHIP FEE	590.00
				1,180.00
	Prakash Chandra Bhera	One Day Workshop on Mathematics Practical		200.00
	Illikal Gillie Jayaprakashan	One Day National Conference on Thinking Local-Going Global		300.00
	Mousime Xalxo	Pre-Conference Workshop of Synthesize		750.00
	Gopika L Ramesh	National Conference on Extending Postcolonialism		1,500.00
	Prashanth P	Two Day Workshop on R Programming at Jain Deemed To Be University		1,000.00
	Elizabeth Thomas	National Tourism Conference on Emerging Trends and Challenges in The Hospitality Industry		700.00
		One Day National Conference on Thinking Local-Going Global		300.00
	Seema Joseph	One Day National Seminar on Innovations in Banking Sector		400.00
		International Conference on Global Entrepreneurship – Emerging Opportunities and Challenges		1,500.00
		National Level Workshop on Research Methodology & Data Analysis in Social Science Using P & Python		1,500.00
		One Day National Conference on Thinking Local-Going Global		300.00
	Jayalakshmi R	Two Day Workshop on Packet Structures in Networking		750.00
	Jayalakshmi R		IEEE MEMBERSHIP FEE	18,590.00
	Rev. Dr. Sabu George			
	Rev. Fr. Vineeth George			



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6.3.2 Number of professional development / administrative training, programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018-19	FDP on Intellectual Property Rights		June 12, 2019	57	
	FDP on Annual Academic Year Planning		June 11, 2019	68	
	FDP on Spirituality and Organization Commitment		May 23, 2019	60	
	FDP on Emotional Intelligence		April 3 & 4, 2019	35	
	FDP on Strategic planning for Academic Excellence, Fellowship, use of ICT, skills gap of faculty and students, goals of the college 2020-2025 and improving students participation in class		24 & 25 March, 2019	68	
	FDP on Google Classroom and Digital Tools		Feb 9, 2019	56	



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	FDP on Intellectual Property Rights (IPR), Copyright, Trademark and Patent		January 7, 2019	49	
	FDP on Teachers' role in inculcating the spirit of Entrepreneurship among students.		December 20, 2018	60	
	FDP on Guidelines for Preparation of Major and Minor Research Projects		December 12, 2018	56	
	FDP on Revised NAAC Accreditation Frame Work	FDP on Revised NAAC Accreditation Frame Work	November 16 & 17, 2018	60	08

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Year	Title Of the Professional Development Program	Number Of Teachers Who Attended	Date And Duration (From – To)
2018-19	Orientation For the Newly Joined Faculty/Staff	16	July 4-5, 2018
	FDP On Intellectual Property Rights	56	12/6/2019
	FDP On Spirituality and Organizational Commitment	56	23/05/2019
	FDP On Emotional Intelligence	35	3/04/2019 To 4/04/2019
	FDP On Intellectual Property Rights	51	7/1/2019



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FDP On Teachers Role in Inculcating the Spirit of Entrepreneurship Among Students	56	20/12/2018
FDP On Guidelines for Preparation of Major and Minor Research Projects	23	12/12/2018
FDP On Making a Class Lively	5	16/02/2019
FDP On Theory of Computation	1	10/4/2019
FDP On Research and E Resources	1	15/07/2019 To 20/07/2019
FDP On Scientific Writing and Research Publications	1	25/01/2019
FDP On Training on Google Classroom and Digital Tools	2	9/2/2019
FDP On Quality Enhancement Teaching	5	13/10/2018
FDP On an Initiative for Knowledge Sharing on UGC NET/SLET Orientation	2	30/10/2018

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
24	32	17	08

6.3.5 Welfare schemes for

Teaching	<p>Free Education is offered to wards of teaching staff of St. Clare group of institutions, under the scheme of 'Nurture', Claret's Financial Support Programme.</p> <p>Increment is offered to faculty members of the institutions for Ph.D., NET and achieving other higher qualifications.</p> <p>Interest free loans are provided to faculty of the institution.</p> <p>Soft loans are provided for laptops, which the faculty members can avail.</p> <p>Membership fees is covered by the institution.</p> <p>Teachers who publish research work in reputed journals are considered for financial incentives, provided the paper is published in Scopus or UGC approved journals.</p> <p>Financial assistance is provided to faculty members who wish to pursue higher studies.</p> <p>This scheme aims at encouraging faculty members to pursue independent doctoral research/M.Phil./Post-Doctoral Studies to enrich their academic specializations and in turn enhance the quality of education of the college.</p> <p>Faculty members participating in Conferences/FDP are eligible for reimbursement of fee, covering travelling expenses and Registration fee.</p>
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	<p>Maternity benefits with full pay is granted to permanent faculty members for a period of up to three months. Paternity leave with full pay is granted to permanent faculty for up to seven days.</p> <p>All the full-time faculty members are covered under Employ's Provident Fund immediately after the confirmation of the job and from the very first salary as per the prevailing government norms.</p>
Non Teaching	<p>Free Education is offered to wards of non-teaching staff of St. Clare group of institutions, under the scheme of 'Nurture', Claret's Financial Support Programme. Interest free loans are provided to staff members of the institution.</p> <p>Christmas gifts are provided every year.</p> <p>Marriage gifts in terms of monetary gift is provided by the institution.</p> <p>Staff picnic is periodically held to unwind and foster better inter-personal connections.</p> <p>Extraordinary leave is provided to staff members on grounds of medical ailments or to pursue advance studies, if the faculty has completed a minimum of 3 years continuous and permanent service.</p>
Students	<p>The college provides laptops and WiFi to the students so that they are able to incorporate the use of technology while learning.</p> <p>Remedial classes, career counselling, and spoken English classes are organized from time to time.</p> <p>The college provides photocopying facility at subsidized rates.</p> <p>Freeship, Financial Aid Scholarship, Merit Scholarship, SC/ST Scholarship and Sports Scholarship are given to meritorious and needy students.</p> <p>Book Bank facility is provided by Institution library for financially weaker section along with Backward category.</p> <p>A counsellor is available for counselling student's personal and academic related problems.</p> <p>Blood Donation Camp, Eye check-up camps are organized for students.</p>

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
 (with in 100 words each)

INTERNAL CHECK:

The institution has an internal check mechanism, in addition to its external audits. The Office Manager carries out this ongoing continuous process; performing a thorough check and verification of all vouchers, supporting documents, records and books, cash transactions and check payments. The verification of financial aspects of the events conducted in and by the college is also undertaken by him.

The mechanism of Internal audit within the institution are as follows:

Evaluation of Internal control system.

Verifications of student's fee registers.

Authorization of fees concessions, controls, policies.

Examining the statutory payments to different bodies like EPF, ESI, TDS, Income Tax



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Periodical interdepartmental stock checking reports.

EXTERNAL AUDIT:

External audit is carried out in an elaborate manner on a yearly basis by PHILLIPOS & Co, CHARTERED ACCOUNTANTS, FIRM REG. NO. 002650 S. The accounts of the institution are audited regularly by both Internal and statutory auditors. As of now, no objections have arisen. Minor errors of omissions and commissions pointed by the audit team are immediately rectified and corrected. Precautionary steps are also taken to avoid references of such errors in future. Mechanism of External Audit includes:

Examining the procedures and policies and regulations

Vouching the receipts by JV, payments, PO, etc.

Verifying the salary payment, TDS, Income Tax, EPF, ESI, Professional tax, Gratuity, etc

Examining the property titles, approvals, fee payments to regulation bodies

Evaluating fee receipts

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Unnat Bharath Abhiyan	50000	Unnat Bharath Abhiyan (UBA)
NABARD	25000	NATIONAL CONFERENCE ON WOMEN EMPOWERMENT
NISM	15000	NISM Certification Examination
NISM	15000	NISM Certification Examination
NISM	10000	NISM Certification Examination
NISM	15000	NISM Certification Examination
Karnataka-SET	67400	KSET, Mysore University
6.4.2 Total corpus fund generated	1,97,400	

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	St. Joseph College Moolamattom	Yes	IQAC
Administrative	Yes	St. Joseph College Moolamattom	Yes	IQAC

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

The institution does not have a formally registered Parent Teacher Association. The college ensures a healthy interaction with the parents.

1. At the onset of the academic year, parents of first year students attend the Orientation Programme.



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2. After each semester CIA examination, the institution conducts parent teacher meeting through respective department to discuss the academic performances and other matters.

3. Parents give suggestions and feedbacks on curriculum offered by the institution.

6.5.3 Development programmes for support staff (at least three)

Communication skill program

Session on Benefits of YOGA

Session on Benefits of Meditation

6.5.4 Post Accreditation initiative(s) (mention at least three)

Outcome Based Education (OBE)

Outcome-based education is an approach to education in which decisions about the curriculum and instruction are driven by the learning outcomes that the students should display at the end of a program or a course. St. Claret College has adopted the Revised Blooms Taxonomy as the methodology to assess Outcome Based Education – POs, PSOs and COs. The institution ensures the attainment of outcomes (COs and POs) by the students in the course of three years. The attainment evaluation system followed by the institution ensures error free calculation of attainment of outcomes and are conveyed to all the stakeholders at regular intervals.

Effective Feedback System

St. Claret College has a specific feedback system related to curriculum and institution. The process analyses the gaps of knowledge and skills connected with institution and curriculum design. Based on the feedback, the institution takes necessary actions. Institutional changes like infrastructure, environment and administrative systems are transformed according to the received suggestions. The curriculum is designed by Bangalore University and the institution implements various courses to fill the knowledge gap. Add on courses, value added courses, certificate courses, internships and several industry-academia collaborations are some of the methods used to fill the knowledge gap.

Augmenting Collaborations with Industry and Academia

Linkages and MoUs are a part of the active learning process in an academic environment. St. Claret College has linkages and MoUs with various organizations and industries depending upon the need. It helps for the mutual development of both the parties. There are certain linkages which are renewed every year and there are certain linkages which have the duration of three years. There are various activities conducted as part of the collaborations and it is a part of teaching learning process also. Faculty members also do collaborative works with various agencies and experts from relevant fields. St. Claret College is committed in establishing collaborations with the local industries, Government and Academia. In this direction, MoUs and linkages are established with the organizations for student internship, industrial visits, workshops, vocational training etc. This makes classroom teaching more interesting and industry relevant and practical oriented. Collaborations are a quintessential part of education at SCC and they aim to provide abundant opportunities to students to explore and experience various nuances of education.

6.5.5

a. Submission of Data for AISHE portal : Yes



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b. Participation in NIRF : Yes

c. ISO Certification : No

d. NBA or any other quality audit : No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from--- --to-----)	Number of participants
2018-19	orientation of new faculty	13.7.2018, 14.07.2018	2 days	15
	Internal Audits	end of all semester	2 months	57
	Life Skills Development Programme(LSDP)	throughout the year	30 hours	603
	Parent Teachers Meet	29.9.2018	1 day	1546
		30.3.2019	1 day	1546
	Claret Alumni Meet	24.07.2018	1 day	10
		28.07.2019	1 day	13
		19.01.2019	1 day	12
		31.01.2019	1 day	34
		21.03.2019	1 day	11
		13.04.2019	1 day	236
	Core Council Election	5.7.2018	1 day	1490
	PSDP	throughout the year	on going	603
	Financial support for faculty attending Conferences, Workshops	throughout the semesters	on going	40
	Encouraging faculties to clear NET/SLET	throughout the semesters	on going	30
	FDP	23.05.2019	1 day	60
		3.4.2019,4.4.2019	2 days	35
		24.03.2019,25.03.2019	2 days	68
		7.1.2019	1 day	49
		20.12.2018	1 day	60
		12.12.2018	1 day	56
		16.11.2018, 17.11.2018	2 days	68
		9.2.2019	1 day	56



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	Student Conferences	31.8.2018	1 day	312
		28.9.2018	1 day	141
		5.4.2019	1 day	51
		11.4.2019	1 day	141
		25.4.2019	1 day	312
	Student Workshops	26.7.2018	1 day	141
		28.7.2018, 29.7.2018	2 days	186
		10.8.2018, 11.8.2018	2 days	186
		6.10.2018	1 day	51
		16.2.2019,	1 day	186
		21.5.2019	1 day	603
	Library Orientation Programme	1.8.2018, 2.18.2018	2 days	636
	conferences	13.11.2018	1 day	170
	VOCATIONAL COURSE	throughout the year	1 day	535
	Thanks giving day	14.5.2019	1 day	1586



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Criterion VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the Program	Period (from – to)	Participants	
		Female	Male
National level Seminar on " Women sensation by DR Bendre"	21.05.2019	50	
Workshop on theme " Let me be a Woman"	16.04.2019	340	
A Multi -disciplinary Approach to Culture & Gender Roles	11.04.2019	128	
HR Talk in association with ACM-W	05.04.2019	99	
Cancer awareness program for girls	15.03.2019	297	
Street Play on "Women empowerment"	13.02.2019	8	
Street play on International Girl Child day	24.01.2019	8	
Guest Lecture on "Woman Rights"	25.10.2018	340	
Awariness program on "Breast and Cervical Cancer"	03.10.2018	738+18	
Session on" Respecting opposite gender"	10.08.2018	340	
Mime performance on the theme "Mother"	24.07.2018	8	

7.1.2 Environmental Consciousness and Sustainability/ Alternate Energy initiatives such as: Percentage of Power Requirement of the College met by the Renewable energy sources



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Power requirement met by renewable energy sources	Total power requirement	Renewable energy source	Percentage of Power Requirement of the College met by the Renewable energy sources
10,950 Kwh	11,798.8 Kwh	Solar Power	92.8%

7.1.3 Differently abled (divyangjan) friendliness

Items Facilities	YES/ NO	No of Beneficiaries
Physical Facilities	Yes	3
Provision for Lift	Yes	3
Ramp/rails	Yes	3
Braille software/ facilities	Yes	2
Scribes for examination	Yes	2
Special skill development for differently able students	No	-

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issue addressed	Number of participating students and staff
			15.06. 2019	World Environment Day celebration - Swachh Bharath at Jalahalli village	Cleanliness drive towards Swachh Bharath to observe World	24



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2018-19	25	08			Environment Day	
			23.04. 2019	World Earth Day - Rally to Jalahalli Village and HMT park by Department of Humanities	To create awareness on 'To save Earth', planting of trees and distribution of saplings	61
			23.04. 2019	Awareness Rally on the World Earth Day on theme "Protect our species" in Jalahalli Village	To create awareness on the need to safeguard the environment	55
			13.04. 2019	Basic yogasana class for residents of NAMS Snehasadan old age home	To know the importance of yoga by old age people and to maintain their health	4
			13.04. 2019	Swachh Bharat Initiative at Vallab Niketan Ashram	Created awareness about Swachh Bharath to the old age and children of ashram	26
			12.04. 2019	Extension activity at Ashraya seva trust, an old age home, Mathikere	Inculcate a habit of sharing and service to the society	25
			11.04. 2019	Extension activity to Jalahalli village school sheltered orphanage	To understand the importance of humanity and extend a	54



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					helping hand to the orphanage kids	
			11.04. 2019	Extension activity at Sadhana orphanage, Yeshwanthpur	Inculcating a habit of sharing and service to the society.	25
			11.04. 2019	Rally and Street play on AIDS Awareness at Jalahalli Village	Creating awareness against AIDS	199
			10.04. 2019	Rally and Street play on Women Empowerment at Jalahalli Village	Creating awareness about the Power of Women	199
			08.04. 2019	Swachh Bharath Campaign at Jalahalli Village Police Station	Cleanliness drive towards Swachh Bharath in Jalahalli Village Police Station	20
			03.04. 2019	Health Survey in Jalahalli Village	To understand the socio-economic status and health condition of the people	23
			01.04. 2019	HIV AIDS Awareness in Muthyalanagar and Sharadamba Nagar	Creating Awareness about ill effects and prevention of AIDS	59
			22.03. 2019	Rally on World Water Day, Jalahalli	To create awareness	25



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					about the importance to save water	
			18.03. 2019 - 23.03. 2019	Extension Program at Kritagyata Trust, Yelahanka	Social service- Data entry and poster making for NGO kids	4
			18.03. 2019 - 23.03. 2019	Extension Program at Mother Theresa Home, M.S. Palya	Social Service- teaching cleanliness, feeding food to the NGO kids and teaching them to feed themselves	5
			17.03. 2019 - 22.03. 2019	Extension Program at Jiresh Trust, Hennur	Social service- Basic computer and sports skills for NGO kids	1
			04.03. 2019	Community service at Thirumugha Ashrama, MS Palya, Oddarahalli Village	Social service - Interaction with the inmates, cleaning the surroundings and helping them in the kitchen	4
			24.02. 2019	Extension Program at NAMS Sheha sadhana, Mathikere	Social Service- Teaching, cleaning and knowledge imparting activities	8



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			18.02.2019	Leprosy awareness Program at Jalahalli village	Reducing the stigma and misconception about leprosy and promoting social inclusion.	16
			11.02.2019-20.02.2019	National Deworming Day Program at Bannerghatta	To create awareness on the benefits of consuming deworming tablet and distribution of deworming tablets in the schools	6
			08.02.2019	National Deworming Day program at schools in Jalahalli Village	Awareness on improving overall health and nutritional status of children in schools and colleges of Jalahalli village	10
			29.10.2018	Visit to Old age home, Little sisters of the poor, Hennur	Diwali festival celebration with the old people-served sweets, conducted games and contributed Rice and Wheat bags	35



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			06.10.2018	Nutrition awareness camp in Government primary and middle school, singapura layout	To create awareness on hygiene and importance of nutritious food	10
			02.08.2018	Planting of Sapling at HMT Garden	Preservation of Nature and importance of planting the saplings	66

7.1.5 Human Values and professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
St. Claret College staff handbook	1 June 2018	Staff Handbook of St. Claret College provides information on Motto, Vision and Mission Statement of the institution, Core Values, Quality Policy Statement, etc. The most important aspects that an employer expects from employee are adhering to discipline, maintaining codes and conduct and get accustomed with work culture and the handbook provides all this information. SCC handbook incorporates method of recruitment, period of probation, process of appointing of faculty members, promotion to higher grade, termination and resignation, time bound increment and retirement, in-service training, assistant towards research and development, evaluation and appraisal process.
Student handbook	1 July 2018	Student handbook of St. Claret College, contains vision and mission statement, core values and objectives of institution. This handbook further includes rules and regulations related to attendance, absenteeism and admission procedure and expect its students to adhere to the same. SCC provides student support in terms of Student Council, Club, Associations,



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		Centres, Cells, Forums, Facilities, Diploma and Add-on Programs and the handbook records each one of those. Two integral parts of students' academic life are rules and regulations and curriculum. It also encompasses Regulations for Prevention, Control of Ragging, Code of Ethics to check Malpractices and Plagiarism in Research.
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7.1.6 Activities conducted for promotion of universal values and ethics

Activity	Duration(From----- to-----)	Number of Participants
Human Values and Professional Ethics Course	22/04/2019-26/04/2019	37 (Girls)

7.1.7 Initiatives Taken by the institution to make the campus eco- friendly (at least five)

Solid Waste, Liquid waste and E-waste management system are in place which properly disposes different wastes generated in the institution. Rainwater harvesting plant is implemented in the campus. Institute encourages staff and student to use bicycle for local transportation. Institute has Installed roof top solar power plant. Green audit and Energy audit were done in the campus. The institution is declared as Plastic Free campus.

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7.2 Best Practice

Describe at least two institutional best practices.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

Title of the Practice: NURTURE: Claret's Financial Support Programme

Objectives of the Practice: The College has always taken its vision and mission into consideration while initiating any action. Hence, for fulfilling the academic needs of the people in the locality, college is striving to reach out to the poor in the society. Accordingly, following goals have been kept in mind while introducing various schemes to benefit the student community:

Scholarships based on Merit, Sports and SC/ST criteria, are awarded to students to **lessen their financial difficulties**.

Scholarships help students in need to access **quality higher education**

Financial aid helps to **decrease the quantity of loans** students need to take to pursue higher education

Merit based Scholarships motivate students to work hard and **achieve good results**.

Bursaries help the staff serve for longer duration in the institution and get quality education for their children.

To teach students the precepts of **philanthropy**.

The Context: The college is situated in a locality comprising of people from economically weaker sections. The neighbourhood children aspire for a good education at affordable fees. College has made



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efforts to financially support the low-income families to help educate their wards. Thus, various scholarship schemes have been introduced in the college.

The Practice: St Clare College has achieved phenomenal growth on account of the best practices introduced by the Management based on their experience and observation of practical hazards faced by the student community while pursuing higher education. Prominent among them is, “Nurture”, College’s Financial Support Programme.

Title of the practice: RECIPRO – A Festival of Cultures and Food (Unity in Cultural Diversity and A Fundraiser for Charity)

Objectives of the Practice:

RECIPRO, is derived from the word ‘**reciprocity**’, meaning to give back to the society.

To bring cultural awareness and celebrate different cultures of our country and abroad.

Create an atmosphere of inclusivity by respecting and portraying different cultures. Promote team work and unity among students.

To train students as leaders.

The Context: RECIPRO is an intra-collegiate annual festival of cultures, that doubles as a charity-fundraiser. St Clare College takes pride in this event, as this is something unique. It is an attempt to make students understand that knowing other cultures will improve their global sensitivity and open channels of communication to appreciate the diversities and accommodate them. The event strives to develop intercultural competency to deal with differences and bridge cultural gaps. This can manifest in many ways: communication styles, approach to work, way of thinking and the value system of an individual or a group of people. Intercultural awareness helps students understand, respect and appreciate the behaviour and practices of other.

The Practice: For this festival, the college is divided into six major groups, each led by one of the Core Council members. These six groups represent and showcase different cultures through their cultural forms and traditional attires. There are four elements in RECIPRO:

The team has to represent the cultural forms of the states and international destination given to them.

They must bring out the traditional attire of those places through Fashion Show.

They need to have food stalls with delicacies from the states assigned to them.

The money raised through raffle tickets is donated for charity, to contribute to the society.

Apart from the rich variety of cultural performances by various groups, and the food stalls sell various cuisines to tingle the taste buds, RECIPRO is synonymous with the college community. Through this event, initiatives are taken to raise funds to aid under privileged people in the society. Students who sell the maximum number of raffle tickets are awarded by the dignitaries. A lucky draw is also held, where the winners are given attractive prizes.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust provide the web link of the institution in not more than 500 words.

Claretine Way of Imparting Holistic Education - Academic Excellence, Leadership and Service



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St. Clare College envisions a world where the young minds of the college will assume leadership roles in different spheres of life. The focus is on all-round development of students, who will venture forth as pioneers to explore uncharted territories and become extraordinary persons in life. The vision statement encapsulates this aim in the most succinct way – “To promote educational excellence, leadership, and service, based on universal love in an environment characterized by respect for the individual and concern for the community, so as to effect holistic transformation in each student.” SCC aims to help students set action oriented goals and nurture their intellectual, emotional, social, physical, creative and spiritual potentials for excellence. Viewing each individual student as special, college helps them build a life that’s fulfilling and rewarding both professionally and personally.

The college recognises the importance of providing a personalised educational experience complete with skills, values and physiognomies needed to thrive in our knowledge economy. A large number of students of this college hail from suburban areas. Several are from economically underprivileged families and are first generation learners. They seek to redefine their own identity and have high expectations from college which holds dear the humanitarian values of life. Fired by idealism, they remain focused, perseverant and committed to doing something for society and for the country. Strongly committed to inclusive education and sensitive to challenges that diversity poses, the college provides a level playing field and opportunities for the all-round growth of students. Through innovative and value based student-centric teaching, full proof planning and evaluation system, curricular and extra-curricular activities, academic fests and conferences, we impart holistic education in its true sense.

Through high standards of academic and non-academic excellence, students are equipped to transcend existing social challenges and fulfil their dreams and aspirations. They learn to work together, set goals, develop action plans, network with peer groups, not just within the college but at other institutions across the country and across the world. Holistic education propels them to be achievers and leaders in their personal and professional lives.

8. Future Plans of action for next academic year (500 words)

Curricular Aspects:

1. Skill based and certification program shall be introduced to foster competencies among students 2. Value added Courses and Vocational training education for deepening the subject knowledge and to fill the educational gaps 3. Feedback from all stakeholders will be utilized to achieve constant excellence in the system.

Teaching Learning and Evaluation:

1. In order to facilitate online learning and rigor, E content development, workshop to be organized for teachers 2. To encourage and appreciate teachers for various awards and recognition 3. Specific program to be organized for advanced learners 4. Mentoring session and special support towards slow learners 4. Strengthening the student centric methods in teaching and learning activity 5. Creating the ecosystem for hybrid teaching learning activity.

Research, Innovations and Extension:

1. Organization of professional development program for inculcating research culture among students and teachers 2. Creating of awareness on IPR and innovation and entrepreneurship 3.



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Widening the horizon for students Research through student seminar conferences 4. Initiate internship and field trip in research for students

Infrastructure and Learning Resources:

1. Ensuring faster Wi Fi connectivity in all Class Rooms to facilitate learning experiments 2. Upgradation on the campus ERP from Honeycomb to Edumerge 3. Facility towards lecture capturing system and designing the e-content

Student Support and Progression:

1. To strengthen capacity enhancement program and placement cell activity through entry point enrolment and designing new courses to support that 2. Initiating more competitive exams preparation programme 3. Sessions on different scholarships available for needy students 4. Strengthening alumni engagement with institution 5. Strengthening the support for students for cultural and sports activities

Governance, Leadership and Management:

1. MoUs to be attained for enabling skill development, ISR and employability of students 2. Collaborating programs with other organizations towards student exchange and faculty exchange 3. Conducting workshops for enhancing efficiency of Administration 4. Auditing department level data by Department IQAC coordinator

Institutional Values and Best Practices:

1. Conducting Energy and Green Audit to plan more campus initiatives for eco-friendly environment 2. Conducting the celebration of commemorative days 3. Conducting the Value Week celebrations

Ms. Andrea Vincent
Signature of the Coordinator, IQAC



Rev. Dr. Sabu George
Signature of the Chairperson, IQAC

PRINCIPAL
ST. CLARET COLLEGE
P.O. Box 1355, MES Ring Road,
Jalahalli, Bangalore - 560 013, KARNATAKA