

# St. Claret College

## Department of Commerce

(Academic Year 2020-2021) (Batch 2018-21 & 2019-22)

### Student's feedback on B. Com curriculum

#### Action taken report

- Based on the analysis 5% of the students feel that the aims and objectives of the syllabus is not well defined, it is made mandatory that the course plan of every subject states the objectives of the course and the same is communicated in the beginning of every subject
- In order to improve the course design students are encourages to take up add-on programs to meet the changing industry needs
- In order to enhance the knowledge and skills of the students the department organises several skill-based programmes like Digital Analytics, Tally Prime (hands on), Search Engine Optimisation and communication skills
- It is compulsory for every student to take up internship/corporate training of minimum 3 weeks in an academic year
- The department is planning to tie-up with corporates like Udhayam foundation to develop the entrepreneurial skills among the students

  
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Submitted to

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# St. Claret College

## Department of Commerce

(Academic Year 2020-2021)

### Teacher's feedback on B. Com curriculum

#### Action taken report

- In order to increase the relevance of syllabus and bridge the gap between industry and academia faculty members suggested several add-on programs as per industry standards and these programs have been implemented by the Department
- It has been suggested by few faculties to increase few reference books in the Department library
- In order to foster research aptitude among the students the Department organises research workshops, intra collegiate paper presentation competition and business organises continuous research-based competitions like business article writing
- To provide prospects for higher education the department organises workshops on abroad education and additionally conducts campus recruitment training classes embedded in the final year B. Com Time-Table in turn increasing the prospects for their recruitment

  
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# St. Claret College

## Department of Commerce

(Academic Year 2020-2021) (Batch 2016-19)

### Alumni feedback on B. Com curriculum

#### Action taken report

- In order to enhance the relevancy of curriculum with the present industry standards the Department has initiated several add on courses like ACCA, CMA, CA, Business analytics, advanced excel and frequent expert lectures to narrow down the gap in the requirements
- To impart problem solving ability among the students several student centric approaches like case studies, simulation exercises are adopted
- To further enhance the Intellectual, professional and the overall development of the students the Department regularly organises guest lectures, special lectures, author series, lecture series, international lecture series, alumni talks and departmental based fests like Udbhav, Cresencia, Spark.



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**St. Claret College, Bangalore.**  
**Department of Humanities (UG)**

**Action Taken Report of Students' Feedback on BA Curriculum**  
**(Academic Year 2020-21)**

Based on the findings of students' feedback on curriculum necessary actions and efforts from the department are taken.

Special emphasis is given to student research by organizing seminars, Research Methodology workshops, Data Analysis in SPSS and add on program on how to write and present papers. The department also organizes intradepartmental student conference "Spectrum". Students participate in the English Conference "Lumos" conducted by the college where they do their presentations and publications. The students are also encouraged to participate in state, national and international conferences to further develop their research attitude.

Students are encouraged to actively involve to participate in practical classes in journalism which involves film editing, newspaper article writing, short film making and lantern which a department newsletter.

The placement opportunities for Humanities students will be further taken care of by the placement cell of the college. The Department also takes initiatives to enhance the reasoning and aptitude skills of students for better placements. The final year and second year students are given opportunities to participate in the Competitive Exam Guidance workshop. Students participate in seminars provided by the department on Content Writing, Soft Skills etc.

The Department makes it mandatory for all the students to complete their internship every year. Online courses MOOC, Swayam, Coursera are emphasized.



Special add programs subject-wise like Basic Counselling Skills, research writing in English, Health Psychology, Technical Writing in English. Decentralization of India, Understanding Society and Stereotyping in Advertisement helps students to have a broader knowledge, understanding skills and professional attitude.

The Humanities club takes care of activities like quiz, spell bee, interactive lectures, photography competitions, debates, content writing and competitions on various psychological disorders like Schizophrenia etc.

The Department also gives opportunities for the students to organize, conduct and also participate in the workshops, conferences, group discussions, case study analysis, team building activities, guest lectures, industrial visits, seminars, presentations, vocational training, teaching practice sessions, soft skill workshops and the like to improve their technical, managerial, entrepreneurial and professional skills to better equip them to excel in their future career.

Besides, the Department also made it mandatory for the students to undertake community service activities and extension program like teaching English Govt. schools, Swachh Bharath, first aid kit distribution to the public, mask distribution to create in them a sense of social responsibility and community engagement towards society.

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**St. Claret College, Bangalore.  
Department of Humanities (UG)**

**Action Taken Report of Teachers' Feedback on Curriculum (Based on all the subjects of BA  
(Academic Year 2020 – 2021)**

The Department also make sincere efforts to fill the gaps we found in the curriculum through various initiatives at the departmental level as follows:

- The department faculty use necessary tools and innovative teaching methods such as PowerPoint presentations, audiovisual aids, group discussions, debates, quiz programs, video lectures, E-Assignments, E-notes, etc. to ensure the deliverance of the concepts with more clarity and applicability.
- The live examples and case studies from the business and economics scenario is portrayed to the students during the classroom teaching and assignments based on current industry-related topics are also given to the students to keep them updated.
- The library reference hour is incorporated in the regular class timetable to enhance the self-learning habit of the students. Assignments based on library reference makes the reference hours more focused and meaningful for the students.
- Reasoning and Aptitude sessions, Communication skills classes, and the Current Affairs Club activities are made part of the regular class timetable to make the students industry-ready.
- Industrial Visits, Guest Lectures, Expert Lectures, and Business Talks are organized to provide different learning exposure to the students. Two Corporate internships during the second and third semesters are made compulsory at the department level to further equip the students with an extra edge over the industrial requirements.
- NGO internships and extension activities among the needy people in the society are also made compulsory for the students to inculcate ethical values and concern for the society in them.



- Department also insists on undertaking a minimum of one add-on to the program by the students in a year to enable them to gain the technical skills required for better placements.
- The guidance for research paper preparation is provided to the students from the first semester onwards. The students are further asked to do paper preparations, presentations, and publications a minimum of once a year.

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**St. Claret College, Bangalore.**  
**Department of Humanities (UG)**  
**Analysis of Alumni Feedback on BA Curriculum**  
**(Academic Year 2020-21)**

**Action Taken Report**

The Department has taken efforts to fill the gaps we found in the curriculum through various initiatives at the department level as follows:

- A number of student-centric learning activities are organized like remedial classes for slow learners, activities for advanced learners and student study circle and ICT based teaching
- To adopt necessary and more innovative methods like audio-visual aids, case studies, group discussions, debates, quiz programs, library references, E-Assignments, E-notes, etc. to ensure the deliverance of the concepts with more clarity and applicability.
- To incorporate more student-centric teaching methods, student study circles, peer teaching and student presentations
- Industrial Visits, and industry-interactive lecture sessions are organized to provide different learning exposure to the students.
- Internships are made compulsory at the department level to further equip the students with an extra edge over the industrial requirements.
- Department also insists on undertaking a minimum of two add-on program by the students in a year to enable them to gain the technical skills required for better placements.
- Soft skills workshops and Reasoning and Aptitude sessions through competitive exam workshops are also organized to better equip the students to be industry-ready with better employability skills.

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# St. Clare's College, Bengaluru

Recognized under sections 2(f) & 12(B) of the UGC Act, 1956  
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## DEPARTMENT OF MANAGEMENT

### Action taken report on Student Feedback on Curricular Aspects, Teaching, Mentoring and Evaluation and Facilities - Academic Year 2020-21

#### - Curricular Aspects:

1. To substantiate the content of the syllabus well designed add on programs are arranged to help the students improve their knowledge, skills and professional attitude.
2. Teachers provide reference materials, notes where necessary to help students understand difficult topics.
3. Research methodology workshops are arranged to bring about an understanding of research
4. Internship has been made compulsory and placement cell along with the department members help the students get the internships
5. With the NEP syllabus students now have more choice of electives in various areas of management
6. Extra- curricular activities are arranged at the department level through the Management Club to give ample opportunities for everyone to improve their presentation skills, artistic and creative skills.

#### Teaching, mentoring and evaluation:

1. In order to make the teaching more effective, teachers are using audio visual methods and various other types of pedagogy in order to help students understand difficult concepts
2. Peer teaching is also done whereby advanced learners discuss the problems with students needing help.
3. Each class has two mentors who are available to guide the students. A mentoring hour is part of the time table each week. The mobile number of the mentors is made available to parents and students and they can be contacted for any concern.



4. Communication between students, parents and teachers is done through Whatsapp groups and through or ERP system Edumerge. All important information is shared through these platforms and information is also put up in the college website
5. Internal exams/ CIA are conducted following the University pattern and are conducted in a very professional and serious manner. Answer scripts are shared with the students and performance is discussed with them. Time frames are strictly maintained for discussion of performance and uploading of marks to Edumerge.
6. Regular assignments help the students do research and learn beyond the classroom.

**Facilities:**

1. Numerous books and titles including text books, reference books, journals, magazines and newspapers are available in a very well equipped library. Book bank facilities are also made available to needy students.
2. Every year in keeping with the increase in the number of students, computers and added to the three labs that we have in the college.
3. A full time Counselor is available to help students with their personal and other issues.

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## DEPARTMENT OF MANAGEMENT

### Action taken report on Alumni Feedback – Academic Year 2020-21

Based on the feedback given by the alumni and assessing how best we can take their suggestions to improve the curriculum for the current students, the department has taken the following actions:

1. Relevant add on programs have been designed and started for the various batches to help them improve their problem solving ability and enhancing their skills and knowledge
2. Expert lectures from industry personnel and academicians are being arranged to help students improve their knowledge and get themselves ready for employment
3. Industrial visits are being organised to give students a first-hand experience of an industry. They can see the manufacturing process and interact with the various personnel from different departments of the organisation.
4. Students are encouraged to take up MOOC/NPTEL courses to enhance the depth of their knowledge.
5. Students are also encouraged to take up internships to get practical exposure and first-hand experience
6. Placement cell arranges internships and placements for the students.
7. A consolidated report based on the feedback from various stakeholders has been sent to the University for further action.

  
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## DEPARTMENT OF MANAGEMENT

### Action taken report on Teacher Feedback - Academic Year 2020-21

1. With the University bringing about a change in syllabus during 20-21 and thereafter in 21-22 with the new NEP syllabus, a number of concerns have been addressed.
2. In order to bridge the gap between industry and academia, the department arranges interaction with industry experts and encourages students to get an understanding of the expectations from industry.
3. Internships have been made compulsory to give students more exposure to the corporate world
4. MOOC/NPTEL courses have also been made mandatory for students to enhance their subject knowledge.
5. Faculty suggest reference books to be added in the library which will help students with their syllabus
6. Students are given placement training by the Placement Cell and also by the faculty members and through guest lectures to help them get employment and proceed for higher studies

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**St. Claret College, Bangalore.**

**Department of Commerce (PG)**

**Action Taken Report on Students' Feedback on M. Com Curriculum**

**(Academic Year 2020 – 2021) (Batch 2019-21 & 2020-22)**

Based on the above findings of the feedback by students on curriculum, the necessary efforts have been taken by the department to give constructive suggestions to the university authorities to modify the course content of certain subjects. The Department also emphasizes the research culture by including research hours in the timetable to guide the students on the various aspects of research under the Department journal club.

The placement opportunities for M. Com students will be further taken care of by the placement cell of the college. The Department also takes initiatives to enhance and the reasoning and aptitude skills of students for better placements. The Department has already informed the concerns raised by the students to the placement cell regarding the suitable job profile to be made available to the M. Com students.

The students are also encouraged to participate in state, national and international conferences to further develop their research attitude. The Department has also taken a step forward to enhance their research aptitude by introducing the add-on program on Research Methodology and Data analysis using SPSS.



In fact, the Department has made it mandatory for the students to present and publish a minimum of one research paper per semester as a value addition to their curriculum. A number of activities are initiated as part of the department clubs like current affairs club and journal club.

Further, the students are also asked to take up a minimum of one add-on program in a year like advanced Excel, Business analytics and so, to develop their technical and professional skills. To further enhance their entrepreneurial skills, the Department decides to organize ED workshops that inculcate a spirit of entrepreneurship and leadership in them.

The Department also conducts workshops on research methodology and statistical data analysis tools & software packages like SPSS, AMOS, etc. To keep them industry-ready the Department has made it compulsory for the students to undertake internships in the various companies during the course of their M. Com program in the institution.

The institution also offers a professional skill development program during the second year and also intensive training sessions to enhance their interview skills. The Department also gives opportunities for the students to organize, conduct and also participate in the workshops, conferences, group discussions, case study analysis, team building activities, guest lectures, industrial visits, seminars, presentations, vocational training, teaching practice sessions, soft skill workshops and the like to improve their technical, managerial, entrepreneurial and professional skills to better equip them to excel in their future career.

Besides, the Department also made it mandatory for the students to undertake NGO internships and community service activities to create in them a sense of social responsibility and community engagement towards society.

The Department also initiated an add-on program on soft skills and Personality development to improve the skills of the students and to make them industry-ready.



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**St. Claret College, Bangalore.**  
**Department of Commerce (PG)**

**Action Taken Report on Teachers' Feedback on Curriculum (Based on all the subjects of M. Com)**  
**(Academic Year 2020-21)**

The Department has discussed this matter and arrived at a consensus to bring it to the notice of the concerned University authorities through an official mail to the Chairman as and when the University invites inputs from the affiliated colleges for the PG syllabus review.

Further, the Department also make sincere efforts to fill the gaps we found in the curriculum through various initiatives at the departmental level as follows:

- The library reference hour is incorporated in the regular class timetable to enhance the self-learning habit of the students. Assignments based on library reference makes the reference hours more focused and meaningful for the students.
- The faculty members adopt necessary tools and innovative teaching methods such as PowerPoint presentations, audiovisual aids, group discussions, debates, quiz programs, video lectures, E-Assignments, E-notes, etc. to ensure the deliverance of the concepts with more clarity and applicability.





- The live examples and case studies from the business and economics scenario is portrayed to the students during the classroom teaching and assignments based on current industry-related topics are also given to the students to keep them updated.
- Reasoning and Aptitude sessions, Communication skills classes, and the Current Affairs Club activities are made part of the regular class timetable to make the students industry-ready.
- Industrial Visits, Guest Lectures, Expert Lectures, and Business Talks are organized to provide different learning exposure to the students. Two Corporate internships during the second and third semesters are made compulsory at the department level to further equip the students with an extra edge over the industrial requirements.
- NGO internships and extension activities among the needy people in the society are also made compulsory for the students to inculcate ethical values and concern for the society in them.
- Department also insists on undertaking a minimum of one add-on to the program by the students in a year to enable them to gain the technical skills required for better placements.
- The guidance for research paper preparation is provided to the students from the first semester onwards. The students are further asked to do paper preparations, presentations, and publications a minimum of once a year.

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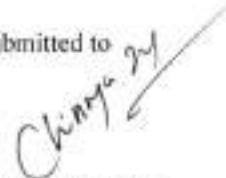


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**Department of Commerce (PG)**  
(Academic Year 2020 – 2021) (Batch 2018-20)

**Action Taken Report on Alumni Feedback on M. Com Curriculum**

The Department has discussed this matter and has decided to make sincere efforts to fill the gaps we found in the curriculum through various initiatives at the department level as follows:

- To better equip the students with technical knowledge, student study circles based on ICT topics are organized whereby students are encouraged to learn new skills online and share the knowledge with the other students.
- To adopt necessary and more innovative methods like audio-visual aids, case studies, group discussions, debates, quiz programs, library references, E-Assignments, E-notes, etc. to ensure the deliverance of the concepts with more clarity and applicability.
- To incorporate more student-centric teaching methods, student study circles, peer teaching, student presentations on the new business scenarios and newspaper updates are also initiated by the department.
- Communication skills classes and the Current Affairs Club activities are part of the regular class timetable and activities conducted on a regular basis to make the students industry-ready.
- Industrial Visits, and industry-interactive lecture sessions are organized to provide different learning exposure to the students.



- Corporate internships are made compulsory at the department level to further equip the students with an extra edge over the industrial requirements.
- Department also insists on undertaking a minimum of one add-on program by the students in a year to enable them to gain the technical skills required for better placements.
- Soft skills workshops and Reasoning and Aptitude sessions are also organized to better equip the students to be industry-ready with better employability skills.
- The live examples from the business and economics scenario are portrayed to the students during the classroom teaching and assignments based on current industry-related topics are also given to the students to keep them updated.

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## DEPARTMENT OF SOCIAL WORK (PG)

### Action Taken Report on Students' Feedback on MSW Curriculum

(Academic Year 2020 – 2021) (Batch 2019-21 & 2020-22)

The Department gives weightage to the student's feedback and based of the findings of the feedback, necessary action was taken to improve the teaching- learning process.

- In order to strengthen the knowledge, skills and attitude imparted by the MSW curriculum, the department has planned to initiate guest lectures and relevant add on courses. Assignments based on critical thinking and practical application of concepts were given to the students.
- The students would be given assignments to refer from the library in order that they improve their reading and not just rely on web sources
- To inculcate research knowledge and practice, the department has allocated each student a minor research project. Guest lectures on research methodologies are also being initiated after assessing the gaps of research knowledge in the students.
- Field Work/ Internships are an integral part of the MSW curriculum and steps are taken by the department to identify potential organisations and build linkages.
- The Department gives opportunities for the students to organize, conduct and also participate in workshops, conferences, group discussions, case study analysis, team building activities, guest lectures, field visits, seminars and presentations to improve their public speaking, technical, managerial and professional skills in order to prepare them and be acquainted with the field realities for a successful career.



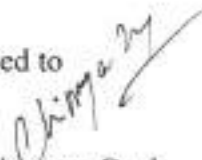
- The department encourages its faculty to innovate and incorporate various teaching methods to keep the students interested and engaged for better learning.
- Steps are taken by the faculty to regularly update themselves with the changing field realities to be more effective and relevant to equip the students wholistically.

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## DEPARTMENT OF SOCIAL WORK (PG)

### ACTION TAKEN REPORT on Teachers' Feedback on Curriculum (Based on all the subjects of M.S.W) (Academic Year 2020-21)

#### ACTION TAKEN REPORT

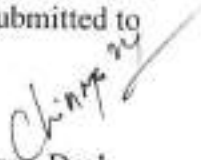
- 1) It was decided that the department would need to keep having multiple ways of strengthening the conceptual understanding amongst the students.
- 2) It was felt that there would be a conscious approach towards enriching the knowledge content through interactions with field experts and field exposures on critical themes within the subject.
- 3) It was decided that all the faculty members would take up active roles in guiding the students on their research projects as the students should inculcate research enquiry spirit within them.
- 4) The department felt that there has to be a string emphasis on presentation skills computer skills so that they can be field ready.

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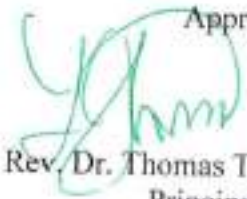
  
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## DEPARTMENT OF SOCIAL WORK (PG) Action Taken Report on Alumni Feedback on MSW Curriculum (Academic Year 2020-2021)

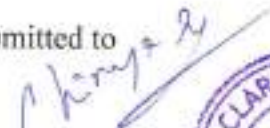
The Department has always taken cognizance of feedback from all stakeholders involved in the course. The following actions were decided to be undertaken in order to strengthen the course experience.

- 1) To strengthen the add-on programmes offered by the Department which would be in sync with the changing realities in the field. To focus on basic computer skills development session and video editing sessions.
- 2) To consciously focus on making students learn presentation skills and engage increasingly with relevant topics in order to quip them for field readiness.
- 3) To prepare the students for work life by conducting knowledge enhancement sessions on themes which are within the prescribed syllabi but in tune with contemporary discourses on the subjects of the sessions.
- 4) To be in constant touch with field supervisors of the students so that the faculty itself is aware of the changing field realities and to work within the prescribed syllabi by adopting innovative teaching methods.

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## DEPARTMENT OF SCIENCES

### Action Taken Report Faculty Feedback Analysis (2020-21)

- Will inform the respective subject faculty to encourage the students in utilizing the library resources.
- Will recommend to the higher authority about the importance of adding new topics and subjects as per the current industry trends.
- Will communicate to the higher authority about the need of curriculum revision

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# St. Clare College, Bengaluru-13

Recognized under sections 2(f) & 12(B) of the UGC Act, 1956  
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## DEPARTMENT OF SCIENCES

Action Taken Report on Students Feedback Analysis on curriculum for the A.Y  
2020 - 21

- Will inform the respective team to upgrade the systems in the reading room.

Ms Jayalakshmi R  
HoD

**Head of the Department**  
Department of Computer Science  
St. Clare College  
Jalahalli, Bangalore-13.



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## DEPARTMENT OF SCIENCES

### Action Taken Report on Alumni Feedback (2020-21)

#### Action Taken Report

- With an objective to improve the problem solving skills of students, the department will try to organize more skill development programmes.
- The department, within its limitations, will recommend to the higher authorities about a change in the syllabus with a focus on updated technologies.
- Will consider strategies to provide more practical exposure.
- Will try to introduce additional courses and certification programmes on relevant topics.

Ms Jayalakshmi R  
HoD

Head of the Department  
Department of Computer Science  
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## DEPARTMENT OF COMMERCE – TOURISM AND TRAVEL MANAGEMENT

### Action Taken Report on student feedback for the A.Y 2020 – 21

- To provide opportunities for placements for travel and tourism allied industry, the department has focused on working with the placement cell of the institution in developing the students.
- To emphasize on the add on programs and certificate course that get the students industry ready in both the commerce as well as tourism sector.
- To introduce more activities related to entrepreneurship development, in terms of workshops, and discuss cases of famous entrepreneurs.
- Organise students visits to industrial centres, which provide a practical exposure to the students on wide array of industry happenings.
- Start organising industry institute interface sessions from industry experts from specific field.
- Organise virtual visits for students in absence of field visits and study tours.

  
Mr. Prashanth P.

Coordinator,

Dept. of Commerce - Tourism and Travel Management





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## DEPARTMENT OF COMMERCE – TOURISM AND TRAVEL MANAGEMENT

### ACTION TAKEN REPORT ON ALUMNI FEEDBACK 2020-21

- To increase the focus on practical aspects of the subject.
- Suggest placement cell of the college to focus on tourism and hospitality related placements.
- Adoption of blended model of teaching tourism subjects.
- Enhance the curriculum by incorporating more travel and tourism subjects.

Mr. Prashanth P

Coordinator,

Dept of Commerce – Tourism and Travel Management



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## DEPARTMENT OF COMMERCE – TOURISM AND TRAVEL MANAGEMENT

Action Taken Report on Faculty Feedback on curriculum for the A.Y 2020-21

- Experiential learning programs was organised to the students of the department during the course of the academic year.
- Add on courses are designed to bridge the gap between industry and academia.
- Students are encouraged to apply for internships in virtual mode as the physical options are limited due to COVID.
- Based on the new curriculum adopted. New text books of notable authors, reference books, magazines are suggested to the librarian and the same is sourced.
- Skill enhancement sessions are added as a part of the teaching learning process.

Mr. Prashanth P

Coordinator,

Dept of Commerce – Tourism and Travel Management



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