

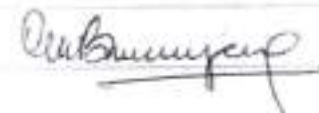

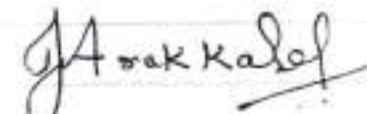


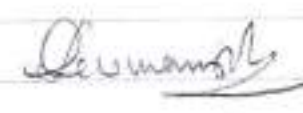
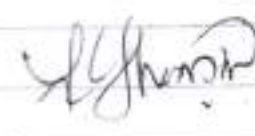

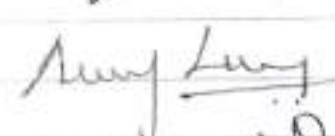

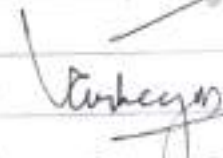

Minutes of the governing Body Meeting
held in the month of February 2021.

Time: 2.00 p.m

Date: 18.2.21

Venue: Board Room

Members Present.

- 1) Rev. Fr. Benny Mathew, chairman 
- 2) Rev. Fr. Joseph Mathew, Treasurer 
- 3) Rev. Fr. Jacob Arakkal, Member 
- 4) Rev. Dr. Sabu George, Secretary 
- 5) Rev. Fr. Louis Abraham, Member 
- 6) Rev. Fr. Joseph K. X Member 
- 7) Rev. Dr. Thomas Thennadiyil, Member 
- 8) Mr. John Binze, Member 
- 9) Prof. Gladys Jacob, Member 
- 10) Prof. Maria Alexia Rajan, Staff Representative 
- 11) Mr. Vasthey Mathew, Staff Representative 
- 12) Fr. Abraham P. J. Member 



Agenda:-

- 1) Short Prayer
- 2) welcome by the chairman
- 3) Reading and Passing of the Previous meeting minutes.
- 4) appointment of the Principal
- 5) activities of the Previous semester.
- 6) closure of Diploma Courses.
- 7) any other points with the permission of the chairperson.
 - Review On Feedback Collected, analyzed & action take

1. Fr. Benny Mathew, Chairperson began the meeting with a short prayer. He then welcomed all the members of the Governing Council.

2. Rev. Dr. Sabu George, the secretary of the Governing Council read the minutes of the previous meeting held on 8/2/2020 and were passed.

3. Fr. Benny Mathew, the chairperson informed all the members about the appointment of the new principal Rev. Dr. Thomas V. Thennadiyil. He informed that the former principal Rev. Dr. Sabu George is appointed as the Provincial Superior of the congregation and also as the general manager of the St. Clare Group of Institutions. In this regard Rev. Dr. Thomas V. Thennadiyil is appointed as the 5th principal of the college during the official installation ceremony that was held on 21/12/2020. It was also informed that from the next meeting onwards Rev. Dr. Thomas V. Thennadiyil will be the secretary of the Governing Council.



4. Activities of the Previous Semester:-

- All the departments conducted the Intra and Inter Collegiate tests.
- In spite of the lockdown, the College organised several webinars, Virtual Talks, Online Faculty development programmes etc. To name a few - 7 Days Trip on Research by Dept of Commerce, Professional development programs by Dept of Computer Science, All the Departments organised Online Competitions and the students took active participation in all the Events.
- Special Trip was Organised by the Dept of Computer Science on Various Online Modes of Teaching. Various ICT tools that can be used in teaching & learning was discussed.
- The College Strived on Quality education even in the time of pandemic & all the clubs & associations of the College organized Innovative Programs. enhanced the students' participation.
- Claret Centre for Professional Studies organised Online add on programs. The Cell also came up with In-house add on programs at a very minimal rate, to help students be



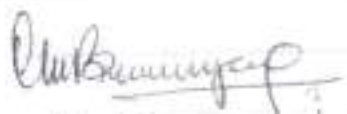
- The Continuous Internal exams did not see a difference. The exams were conducted Online for all the batches.
- All the departments Organized Online extension activities like "Awareness On Covid Vaccination" for the parents in Kannada, "Awareness On Symptoms of Covid & prevention" for the people of Jalahalli etc.
- Intra & Inter Collegiate Student Conferences were held Online by all the departments.
- All the faculty underwent Online training on research & were encouraged to publish papers in journals of repute.
- The College observed all the Covid protocols of the Bangalore University and by the government.

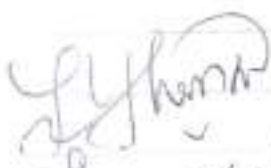


5. The Principal Rev. Dr. Thomas V. Thennadiyil informed the members that Diploma Courses like Diploma in Bharatanatyam, P.G. Diploma in Psychology Counselling and P.G. Diploma in Yoga Studies are having a very poor response from students for registrations for the above courses.

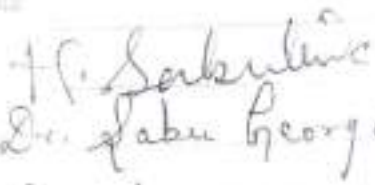
Came to a conclusion that the above diploma courses can be discontinued from the upcoming academic year 2021-22 onwards. It was decided in the meeting that the approval for these courses will be withdrawn from Bangalore University and the College should proceed with the closure process with effect from the academic year 2021-22.

Principal reviewed the feedback collected from the stakeholders namely, students, teachers, alumni & employer. The same was analyzed & action taken reports prepared by departments. Emphasis should be given to the implementation of suggestions & recommendations as mentioned in the action taken reports.


Rev. Fr. Benny Mathew
Chairman.


Rev. Dr. Thomas V. Theerachari
PRINCIPAL
ST. CLARET COLLEGE
P.O. Box 1355, MES Finn Road, Jalahalli, Bangalore - 560013, India



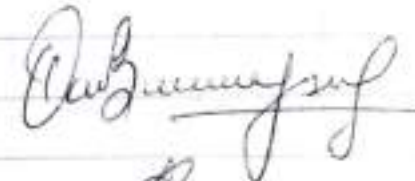


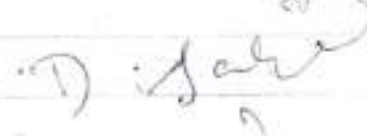

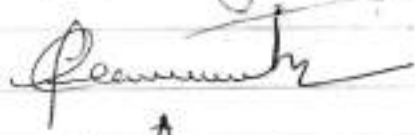

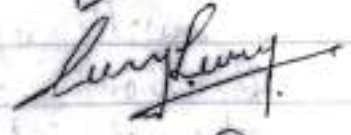



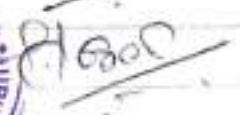

Rev. Dr. Sabu George
Secretary.

Minutes of the Governing body Meeting
held in the month of January 2020

Time: 2.30 p.m.
Venue: Board Rooms.

Date: 8.2.2020

Members Present.

- 1) Rev. Fr. Benny Mathew, Chairman 
- 2) Rev. Fr. Joseph Mathew, Treasurer 
- 3) Rev. Fr. Jacob Arakkal, Member 
- 4) Rev. Dr. John George, Secretary 
- 5) Rev. Fr. John Abraham, Member 
- 6) Rev. Fr. Joseph K. X., Member 
- 7) Prof. John Benze, Member 
- 8) Prof. Gladys Jacob, Member 
- 9) Prof. Maria Akkanna Rajan, Faculty Rep 
- 10) Mr. E. V. John, Staff Rep. 
- 11) Prof. Jimmy Lachariah, Member. 
- 12) Rev. Fr. Abraham P. J. Member 



Agenda

- 1) Silent Prayer
 - 2) Welcome Address
 - 3) Reading & Passing of the previous minutes
 - 4) Details of the previous semester
 - 5) Upcoming preparation of NAAC Cycle 2
 - 6) Address by Congregation
- Discussion on Feedback Analysis from the Stakeholders

The meeting began with a Silent prayer and Manager Rev. Fr. Benny Mathew, invited & welcomed all the members of the Governing Council. Fr. John George read out the meeting minutes and the same was approved by all the members.

The members were all interested about the growth of the college, there was a few minutes about the admission to the new courses. Fr. Principal presented the admission data. The members were happy about the growth.

- Fr. Principal discussed about the activities of the previous semester.
- All the Departments agreed the fees.
- All the departments tried to get more linkages for the activities.



- The College also had a good placement training of the students who had signed letter of intent.
- All faculty members attended the Seminars & Conferences organised by other institutions.
- It was also mandatory that all faculty members should attend the NAC/WMS & Conferences.
- Intra-Collegiate events were organised at the College level. Euphoric & Rejoice.
- Hampi Festival was organised by Dept of Travel & Tourism, in association with Ministry of Tourism, Govt of Andhra & Dept of Tourism, Govt of Karnataka.
- Extension activities were conducted in association with Godda Railways by Dept of Travel & Tourism.
- All the Departments initiated field visits like Bangalore & Bandipur. Bangalore Round, Bandipur. Bangalore Round.
- Long tour / educational tours were organised by the departments only, Bandipur.



The Vice principal Rev. Fr. P. J. Abraham spoke about the upcoming preparations for NAAC cycle 2.

Ms. Mani Rajin briefed about the add on courses of all the departments she also spoke about the extension activities of all the departments.

Extension activities were done in the areas of Swachh Bharat, Career awareness, which awareness was done. It is worthy to mention about the Ujjwal Bharat abhiyan initiative done by the college.

Plans for the future:

- 1) To introduce Master in Business Administration from the academic year 2020-21 onwards.
- 2) To start on Meritcum Scholarships
- 3) To begin B. Com with (CMA)




The Proceedings of the feedback on the syllabus collected from the stakeholders, students, teachers, alumni & employer was read out. It was stated that all the departments of the institution are organising add on programs, student skill development programs to bridge the gap between academia & industries.

The members asked a few questions about the activities and it was answered by the principal & staff & faculty representatives.

Mr. C.V. John, office representative proposed the vote of thanks, and the meeting concluded at 4.10 p.m.




Rev. Fr. Benny Mathew
Chairman.


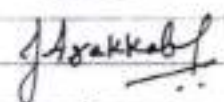

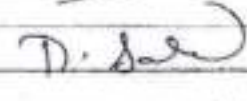
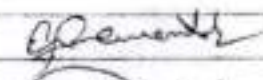
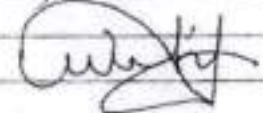
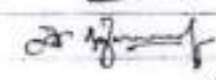






Rev. Fr. Anthony
Secretary.

Minutes of the Governing Body Meeting held
in the month of October 2018.

Time:- 1.30 p.m.
Venue:- Board Room

Date:- 6th October 2018

Members Present

- 1) Rev. Fr. Benny Mathew, Chairman 
- 2) Rev. Dr. Jacob Arackal, Member 
- 3) Rev. Fr. Joseph Mathew, Treasurer 
- 4) Rev. Dr. Salem George, Secretary. 
- 5) Rev. Fr. Joshi K. X., Member. 
- 6) Rev. Fr. Vineeth George, Member 
- 7) Rev. Fr. Sajan Abraham, Member 
- 8) Prof. Sonny Zachariah, Member 
- 9) Prof. John Benny, Member. 
- 10) Prof. Gladys Jacob, Member. 
- 11) Prof. Maria Alexina Rajan,
(Faculty Representative) 
- 12) Mr. E.V. John, (Staff Representative) 



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Agenda :-

- 1) Short Prayer
- 2) Welcome words by Chairperson
- 3) Reading and passing of the Previous minutes
- 4) Review of the admission
- 5) Any other points with the permission of the Chairperson

The governing body meeting for the academic year 2018-19 began with a prayer by the principal Rev. Dr. Sabu George. Rev. Fr. Bens Mathew, the manager of St. Clare's Educational Society welcomed all the members of the Council to the meeting. Member secretary Rev. Dr. Sabu George presented the report of the previous meeting to the members of the Council and all the members approved the same.

The principal presented the number of admissions for the academic year 2018-19 as follows:-

B.com (General)	241
B.com, Travel & Tourism (Vocational)	51
BBA	133
BCA	71



BA	59		th
B.Sc	13		in
M.Com	27		nt
MSW	06	603 - UG	a
	636	33 - PG	ck
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- The principal also informed that all the departments have started add on courses in order to bridge the gap between the industry and academia. Courses like Tally with GST Integrated, Advanced excel, IATA, Diploma in stock and commodity markets, Business Analytics have all been initiated by the college in order to make the students Industry ready.
- The college has signed MOU's with various professional bodies and organisation like ACCA, ISDC, IEEE, ICT academy Bradford to name a few in order to work together to develop their technical skill and enhance their personality.
- The college is planning to appoint a full time counsellor cum student welfare officer in order to take care of the student's welfare measures and the general discipline of the college. The counselling needs of the students...



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by the full time counsellor.

- The college is planning to organise the International Tour for all the departments for the upcoming academic year.
- The research policy of the college has laid emphasis on paper presentations & paper publications made compulsory to all the faculty members. The faculty can also submit a research proposal to the management for minor research projects and grants will be allocated. The college has also applied for Research Centre in commerce to Bangalore Unives
- Principal also informed that new members will be inducted to the governing body for the upcoming academic year.

Meeting was adjourned at 2.25 P.M.

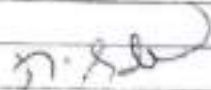
T. S. S.

Rev. Fr. Sabu George



- The governing council suggested that all the departments should start add on programmes on soft skills or communication skills to enhance the speaking ability of the students as well as improve the job opportunities.
- It was suggested by the principal and the governing council that the syllabus feedback will be discussed by faculty when faculty attend the syllabus review meeting by Bangalore university.

Meeting was adjourned at 3:25 PM



Rev. Fr. Salem George


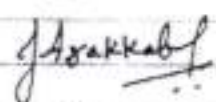
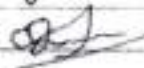
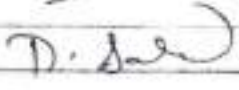
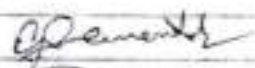
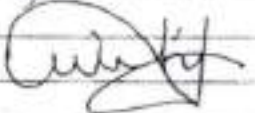
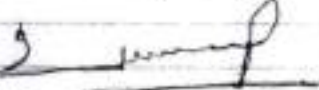
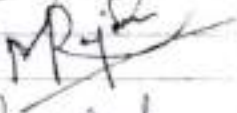



Minutes of the Governing Body Meeting held
in the month of October 2018.

Time:- 1.30 p.m.
Venue:- Board Room

Date:- 6th October 2018

Members Present

- 1) Rev. Fr. Benny Mathew, Chairman 
- 2) Rev. Fr. Jacob Arackal, Member 
- 3) Rev. Fr. Joseph Mathew, Treasurer 
- 4) Rev. Dr. Helen George, Secretary. 
- 5) Rev. Fr. Joshi K X, Member. 
- 6) Rev. Fr. Vincith George, Member 
- 7) Rev. Fr. Sajan Abraham, Member 
- 8) Prof. Sonny Zachariah, Member 
- 9) Prof. John Benny, Member. 
- 10) Prof. Gladys Jacob, Member. 
- 11) Prof. Maria Alexina Ragan,
(Faculty Representative) 
- 12) Mr. E. V. John, (Staff Representative) 



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Agenda

- 1) Short Prayer
- 2) Welcome words by Chairperson
- 3) Reading and passing of the Previous minutes
- 4) Review of the admission
- 5) Any other points with the permission of the Chairperson

The governing body meeting for the academic year 2018-19 began with a prayer by the principal Rev. Dr. Sabu George. Rev. Fr. Ben Mathew, the manager of St. Clare's Technical Society, welcomed all the members of the Council to the meeting. Member secretary Rev. Dr. Sabu George presented the meet of the previous meeting to the members of the Council and all the members approved the same.

- The principal presented the number of admissions for the academic year 2018-19 as follows:-

B.Com (General)	24
B.Com. Travel & Tourism (Vocational)	5
BBA	130
Bca	21



BA	59		th
B.Sc	13		we
M.Com	27		nt
MSW	06	603 - UG	e
	<u>636</u>	33 - PG	ck
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- The principal also informed that all the departments have started add on courses in order to bridge the gap between the industry and academia. Courses like Tally with GST Integrated, Advanced excel, IATA, Diploma in stock and commodity markets, Business Analytics have all been initiated by the college in order to make the students Industry ready.
- The college has signed MOU's with various professional bodies and organisation like ACCA, ISDC, IEEE, ICT academy Bradford to name a few in order to work together to develop their technical skill and enhance their personality.
- The college is planning to appoint a full time counsellor cum student welfare officer in order to take care of the student welfare measures and the general discipline of the college. The counselling needs of the students...



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by the full time councillor

- The college is planning to organize the International Tour for all the departments for the upcoming academic year.

- The research policy of the college has laid emphasis on paper presentations & paper publications made compulsory to all the faculty members. The faculty can also submit a research proposal to the management for minor research projects and grants will be allocated. The college has also applied for Research Centre in Commerce to Bangalore University.

- Principal also informed that new members will be inducted to the governing body for the upcoming academic year.

Meeting was adjourned at 3.25 P.M.

D. S. S.
Rev. Fr. John George



- The governing council suggested that all the departments should start add-on programmes on soft skills or communication skills to enhance the speaking ability of the students as well as improve the job opportunities.
- It was suggested by the principal and the governing council that the syllabus feedback will be discussed by faculty when faculty attend the syllabus review meeting by Bangalore University.

Meeting was adjourned at 3:25 PM

J. S. George

Rev. Fr. Salmu George



Minutes of the Governing Body Meeting
held in the month of July 2017

Time: 3:00 pm

Date: 22nd July 2017

Venue: Board Room

Members Present

- 1) Rev. Fr. Benny Mathan, Chairman *Mathan*
- 2) Rev. Dr. Jacob Arackal, Member *Arackal*
- 3) Rev. Fr. Joseph Mathan, Treasurer *Mathan*
- 4) Rev. Dr. Sabu George, Secretary *Dr. Sabu*
- 5) Rev. Fr. Vineeth George, Member *George*
- 6) Rev. Fr. Joshe K.X., Member *Joseph*
- 7) Rev. Fr. Sojan Abraham, Member *Sojan*
- 8) Prof. Sonny Zachariah, Member *Sonny*
- 9) Prof. John Biyy, Member *John*
- 10) Prof. Gladys Jacob, Member *Gladys*
- 11) Prof. Maria Alexina Rajan, Faculty Representative *Maria*
- 12) Mr. E.V. John, Staff Representative *John*



The Governing Body Meeting began with a short prayer by the Principal Rev. Dr. Sabu George.

Rev. Fr. Benny Mathew, the manager welcomed all the members to the meeting.

Member Secretary Rev. Dr. Sabu George presented the meeting of the previous meeting to the members of the council and the members appeared the same.

The Principal presented the number of admissions for the year 2017-18:

Bilom (General)	198 students
Bilom (TET)	60 students
BBA	134 students
BCA	60 students
BA	55 students

He also informed that Masters in Commerce will begin from the academic year 2017-18 with an intake of 30 students.

Fr. Vincent George, the vice principal presented about the various activities conducted during the even semester of the previous academic year:

- 1) All the departments conducted guest lectures pertaining to the departments. Clubs & associations also organised guest lectures, to name a few NSS & SAE organised guest lectures. Fr. George, Vice Principal. There...



for the academic year 2017-18 the total number of sanctioned post approved by the governing body held on 21/1/2017 is 4 posts.

It is decided by the council that for the next academic year 2017-18 college should undertake promotional activities through shiksha.com and college dunia.

Evaluation process of the stakeholders like parents, alumni and students can happen on college website. College to open online admission so as to enhance the number of applicants from outside Bangalore to apply.

- To improve canteen facilities for students and staff members.
- Placement cell to conduct intensive training programme for first and second year students.

It is suggested by the governing council and the principal that the syllabus feedback will be discussed by the faculty when the faculty members attend the syllabus review meeting held by Bangalore University.

The college to start relevant add-on courses for the coming academic year.



also a seminar on Traffic Awareness by Bangalore Traffic police and Traffic wardens by Mr. Shetty.

- 2) Department of Commerce and Humanities organised the inter-collegiate fest *Crescensia & Resonance 2017*.
- 3) All the faculty members of the college attended National and State level conference and presented papers.
- 4) The Clubs and Associations also carried out outreach activities like visiting old age homes, and centre for drug addicts, and mental disorder.
- 5) The college hosted its Inter-collegiate football, thomball and Basketball Tournament on 7th March 2017.
- 6) The NSS camp was conducted from 15th March 2017 to 18th March 2017.
- 7) The departments also organised extension activities in Talahalli Govt. High School.
- 8) The 11th Graduation Day was conducted on 10th April 2017.

The next in discussion was planning the activities for the academic year 2017-18.

- 1) To have tie-ups with professional bodies from all the departments.
- 2) To start new courses like B.Com with ACCA, BBA with Analytics, B.A with Data Science Analytics, B.Sc (Mathematics, Statistics, Economics) and also Master in Social Work. V. via Ch. in the Psychological Counselling.



- 3) To begin the preparations for NAAC second cycle, which will be in the year 2019 February.
- 4) To involve in rigorous promotional activities of the college, the teams also decided to organise promotional activities abroad.
- 5) To organise International Conference by IGAC

Ms. Maria Alessima Rajan Staff Representative proposed the vote of thanks

Meeting concluded at 4:15 pm

Subcommittee
Rev. Fr. Benny Mathew
Chairman

II. Subcom
Rev. Dr. Sabu George
Member Secretary



- 3) To begin the preparations for NAAC second cycle, which will be in the year 2019 February.
- 4) To involve in rigorous promotional activities of the college, the teams also decided to organise promotional activities abroad.
- 5) To organise International Conference by ICAAC

Ms. Maria Alexima Rajan Staff Representative proposed the vote of thanks

Meeting concluded at 4:15 pm

~~Subcommittee~~

Rev. Fr. Benny Mathew

Chairman

Mr. Sabu

Rev. Dr. Sabu George

Member Secretary

